



LEADING TREASURY
PROFESSIONALS

CERTIFICATE

in Treasury

The Certificate in Treasury (CertT) provides a comprehensive grounding in the terminology and core technical concepts of treasury, and how they apply in an integrated way that is relevant and portable between roles, organisations and locations worldwide.

It is suitable for anyone with some background in business or finance, either academic or through experience, who is interested in learning more about treasury, or those looking to become treasury professionals in the future.

Who is it for?

CertT is for you if you are:

- New to treasury as either a graduate or have other finance experience
- Senior treasury managers in developing markets looking to build on the Certificate in Treasury Fundamentals (or equivalent)
- An adviser or consultant who need to understand treasury in order to support client needs
- A finance professional looking to expand your skill set as you process through the organisation
- In a financial institutions working with treasury

Why study CertT?

- Drive your career forward with a qualification that has professional recognition
- Stand out as a credible, qualified professional
- Compete internationally with a strategic financial skill set and knowledge base that is portable world-wide
- Be supported throughout your qualification journey by the chartered provider of international treasury education

What will you learn?

- CertT is designed to develop the knowledge and understanding required to enable candidates to become fully operational within the treasury function
- You will acquire the skills to perform all of the basic transactions which you will encounter whilst working in a treasury function for example: borrowing or lending funds; transacting foreign currencies; undertaking interest rate transactions; cash management and investment appraisals
- Discover how to alternate sources of long term finance
- Translate corporate finance theory into practical actions for the organisation
- How treasury policies, procedures and control play a key role in corporate governance and ethical best practice, and how this contributes to the organisation as a whole give the very high risk nature of treasury operations
- Enhance your ability to confidently identify and put in place solutions to financial challenges within your organisation

Membership

On completion of your studies you will be eligible to become an Affiliate member of the ACT, which offers continuous professional development and networking opportunities, and use of the designatory letters CertT.



FAST FACT

98% of students would recommend an ACT qualification

Qualifications summary

How do you study?

Distance learning online

Key dates:

There are three booking deadlines in 2016:
26 February, 24 June and 16 September

Fees

Online course fee (all units):

£1,330

AED8,242

USD2,310

Assessment fee:

£100 per unit

AED622 per unit

USD170 per unit

How is the qualification structured?

Study unit 1 – The context of treasury

- Treasury organisation and operations
- Fundamentals of interest rate markets and the process of discounting
- Foreign exchange market fundamentals

Study unit 2 – Cash and liquidity management

- Cash, liquidity and the business
- Key considerations of short-term borrowing
- An introduction to the practical aspects of cash management

Study unit 3 – Corporate Finance

- Capital markets and funding
- Capital structure
- Investment appraisal

Study unit 4 – Ethics, governance and regulation in Treasury

- Treasury policy, procedures and reporting
- Corporate governance, ethics and treasury controls
- Financial accounting and reporting for treasury
- Treasury systems

Study unit 5 – Risk analysis and management

- Fundamental concepts of risk for treasury
- Treasury risks and hedging instruments
- Practical applications for risk management

How do you study?

- Flexible online learning via the ACT Learning Academy
- Study on the go – anywhere, anytime
- Access online tutor support and student forums
- Additional support from ACT's Learning Academy Team

Study commitment

- 6-12 months to complete; 250 study hours
- One online examination per unit

“HAVING ACT LETTERS AFTER YOUR NAME IS HIGHLY REGARDED BECAUSE OF THE DEGREE OF TECHNICAL KNOWLEDGE YOU ACHIEVE DURING THIS TIME IS SECOND TO NONE. BACKED UP WITH PRACTICAL EXPERIENCE; IT IS A POWERFUL TOOL WHICH IS INTERNATIONALLY RECOGNISED AND WILL OPEN DOORS INTO A REWARDING AND EXCITING CAREER.”

Sophie Boyle, Treasury Analyst, Warner Music

Find out more or book:

Visit our website treasurers.org/certt

Contact the education team on

+44 (0)20 7847 2540 or

at qualifications@treasurers.org

ACT

Competency
Framework

GLOBAL TREASURY
STANDARDS

ABOUT THE ACT

The Association of Corporate Treasurers (ACT) is the only international chartered body to set the benchmark for treasury excellence. Our competency framework sets the standards for the skills, knowledge and behaviours treasurers, or those working with treasurers, need at each stage of their career. Achievement of these standards is measured and recognised by our globally delivered suite of qualifications.

The ACT Competency Framework defines the key skills, knowledge and behaviours needed to be effective when working in or with the treasury profession. It was developed in consultation with practitioners from treasury, financial services and learning and development. To help you identify which competencies are relevant to you, we've mapped them to 4 job levels of responsibility: tactical, operational, managerial and strategic. This guide is aimed at supporting those in operational level roles.

The content of this syllabus introduces the skills required to operate at an operational level.



Strategic Level
Managerial Level
Operational Level
Tactical Level

treasurers.org/competencyframework