

The ACCA logo is a red square with the letters 'ACCA' in white, bold, sans-serif font.

Think Ahead

A man with a beard and short hair, wearing a dark blue suit jacket, a light blue shirt, and a grey patterned vest, is looking to the left. He is holding a white coffee cup with a white lid and colorful stripes near the bottom. The background is a blurred city street with yellow traffic lights.

# Autumn Update for Accountants

25–27 October 2018

The Midland Hotel

Manchester



# Welcome

**ACCA UK's Autumn Update for Accountants provides a relaxed environment in which to update your skills, benefiting from the experience of your peers as well as from our expert speakers. Delegates can attend 11 out of 29 sessions – mix and match between business and finance, taxation and law and professional development to gain maximum benefit from the conference while fulfilling your annual CPD requirements.**

## KEY FEATURES

### convenient

A great way to gain 21 verifiable\* CPD units in one event, minimising the time spent out of the office.

### informative

Reference material from all 29 sessions to take away and refer to after the Update has finished. Soft copies are now sent out after the event.

## BOOKING

### fee

Residential – £1,689  
Non-residential – £1,389

### how to book

Book online at  
<https://events.accaglobal.com>

\*provided the content is relevant to your professional development.

## INFORMATION

### venue details

The Update will take place at The Midland Hotel in Manchester. Accommodation is of a four-star deluxe standard. The hotel is easily accessible by road and rail and has ample free parking nearby.

### cancellations

Cancellations made before 25 September 2018 will be refunded less an administration fee of £50. Cancellations made after 25 September 2018 will not be refundable. An organisation may, however, substitute an alternative delegate to the one originally named, at any time prior to the start of the Update. Please note that all cancellations and substitutions must be notified in writing.

ACCA reserves the right to cancel or reschedule events without prior notice and to alter published programmes, accommodation and lecturers.



*“A very convenient, efficient method of completing the required CPD with other members”*

**Bernadine Fairman FCCA**  
UK financial controller Baxter  
Healthcare Ltd



*“A one stop shop for gaining knowledge and CPD points”*

**Ope Igbinyemi FCCA**  
finance director  
Serious Ltd



*“A really good range of topics, great presentations and speakers”*

**Heather Elstone FCCA**  
financial controller UK  
Applus RTD UK Ltd

# Lecturers

**A**

business and finance

**STEVE COLLINGS FMAAT FCCA**

Partner, Leavitt Walmsley Associates Limited

**BOB HAWKEN FCA**

Managing director, FinancePD Ltd

**DR STEPHEN HILL BSc (Hons), MLPI CIIP PhD**

Managing director, Hill Bingham Ltd

**JOHN MCKENZIE MBA (Cranfield)**

Independent lecturer and consultant

**DEREK TAYLOR ACIB, ACI, MSTA**

CEO of Taylor Associates (International) Ltd

**B**

taxation and law

**LOUISE DUNFORD LLM LLB**

Barrister, director LD Consultancy Ltd and consultant for CompleteHR Ltd

**MALCOLM GREENBAUM ACA CTA**

Director, Greenbaum Training & Consultancy Limited

**TIM PALMER CTA ATT**

Senior partner, Palmer Consultancy Partnership

**PAUL SOPER FCCA**

Tax lecturer, consultant and broadcaster

**C**

professional development

**KATHRYN HORTON**

CEO, Turning Factor Ltd

**JAMES HOWELLS**

Chairman, Turning Factor Ltd

**SCOTT JOHNSTON LL.B. (Hons), Barrister-at-Law**

Speaker, facilitator and mentor

**JOY MARSDEN BA (Hons) FPSA MISM PSAE MCFI**

CPD accredited self-leadership, self-success speaker

**BANSI SHAH PgD. Hyp, PgCert BSCH AMCT BSc**

Employee Behavioural Change & Organisational Cultural Transformation

**RODERIC YAPP**

Director, Leadership Forces and professionally certified coach (ICF)

# Thursday 25 October

11.00 – 12.30

A1

## Bitcoin, crypto currencies and the blockchain

Derek Taylor

- there are now more searches for how to invest in bitcoin than how to invest in gold
- what is bitcoin? How does it work?
- the technology that supports crypto currencies (blockchain)
- future applications and how this technology is already changing the way we live.

B1

## Business law update

Louise Dunford

- company law update, including new cases on articles of association, directors' duties, share buy backs and unfair prejudice
- GDPR - where are we now?
- exiting the business – key issues in representing sellers, including TUPE update and in assisting buyers, including imposing restrictive covenants on the seller
- partnerships – new case law
- implications of the Criminal Finances Act 2017.

C1

## How not to be a stress-head at work

Joy Marsden

Learn how to recognise the signs of stress as you work and put methods in place to help you alleviate pressure.

- how to quickly recognize your triggers of stress
- key healthy responses to help get rid of your stressors
- when and how to establish new boundaries
- how to recharge quickly and learn how to relax
- finding the right support.

13.15 – 14.45

A2

## Essential cash management

Derek Taylor

Many people are unaware that there is a revolution in the payments industry and how the new technology will impact cash management and lead to substantial cost savings.

- cash management policy and procedures
- forecasting – timely, accurate, reliable forecasts
- payment systems: cheques, BACS, CHAPS, FPS – the impact of immediate payments
- cash concentration techniques – sweeping, pooling and netting payments and collections
- money market investments: maximizing returns on surplus cash.

B2

## Employment law update

Louise Dunford

- employment status, the gig economy cases and what they mean
- sick pay, holiday pay and the ECJ decision in Sash Windows
- what is happening on IR35?
- monitoring employees' electronic communications and other social media issues
- disability discrimination – recent developments
- some interesting case law on dismissal.

C2

## How do you manage your workload better?

Joy Marsden

High levels of productivity help you to feel happier and more in control. Managing your workload can directly reduce the pressure you feel throughout your day.

- change your inbox from your enemy to your friend
- structuring your workload to produce the best results
- applying the 80:20 rule to help manage your workload
- the power of identifying the urgent and the important
- putting the fun back into your day.

15.15 – 16.45

A3

**Brexit, Brexit and yet more Brexit – where do we really stand?**

John McKenzie

- a review of the latest UK and EU political climates and Brexit stances
- what shape is Brexit is likely to take?
- the EU preconditions. Have they truly been met?
- latest views on trade and sectorial impacts ranging from Armageddon to “what was all the fuss about?”
- warning signals, trends and leading indicators to be aware of.

**Tax relief for businesses**

Paul Soper

- focussing on the smaller owner-managed business to help mitigate taxation problems
- Annual Investment Allowance – problems and pitfalls
- 100% FYAs still available where the AIA doesn't provide relief – advance planning to maximise the relief
- replacing business assets – CGT reliefs to smooth the path
- if losses can't be avoided maximising their utility
- planning for succession – liabilities and reliefs for business owners passing on business assets.

B3

**Think on your feet**

Scott Johnston

- take the fear away from speaking up when you are put 'on the spot' or asked to speak with little time to prepare
- learn how to answer difficult questions or hold challenging conversations
- watch your confidence and your performance grow as you remove some of the fear of speaking up and speaking out
- whether you come to life under pressure to speak – or you wish a large hole in the ground would swallow you up – you can easily grow your ability in this brilliant skill.

C3

17.00 – 18.15

A4

**Finance as the hub of performance measurement and management information**

John McKenzie

- turning Management Information into Management Intelligence
- what makes a performance measure great?
- what do managers want and need in reporting. Do we know?
- what are the key business drivers and the cause and effect impact on financial outcomes
- taking a balanced approach to measurement and reporting – scorecards and dashboards.

**Capital gains for companies**

Paul Soper

- freezing of indexation allowance and calculation problems
- identification rules
- substantial shareholding exemption – good news, or bad?
- use of losses and offset problems
- group capital gains and losses – offset and utilisation
- new depreciatory transaction rules
- SME ownership of assets – inside or outside the corporate vehicle?

B4

**The ELITE leader**

Scott Johnston

- take a look at leadership using the 'ELITE' framework
- understand how you can connect more with individuals and teams
- learn how to set plans, goals and direction which will take your team with you and create lasting benefit
- find some new ways to build and maintain trusting relationships and achieve high standards of performance and delivery
- build your leadership skills, confidence and presence
- this is an interactive, informal facilitated session focussed on discussion and contribution – so we can share fears and ideas and learn from each other.

C4

# Friday 26 October

09.00 – 10.30

A5

## Data security and the Data Protection Act 2018

Stephen Hill

- how is the digital environment challenging data security?
- data protection responsibilities – Data Protection Act 2018 and GDPR
- accountability and rights of individuals
- 10 steps to ensure compliance
- identify the safeguards required to protect your data.

B5

## VAT update and making tax digital

Malcolm Greenbaum

- recent changes to VAT legislation
- recent case decisions that clarify the law
- common VAT errors and misconceptions and how to avoid them
- making tax digital – getting ready for adoption in 2019.

C5

## Mindfulness and stress are two sides of the same coin. Combined, they forge a powerful force

Bansi Shah

Proponents exude the great value of mindfulness over that of a stressed mind. This presentation will show that in isolation they have the same negative outcomes, but when carefully combined, it delivers a powerful effect on mental and physical wellbeing, acuity and agility.

- mindfulness delusion
- misconceptions of stress
- achieving mindful stress
- take aways (active techniques to apply anytime).

10.45 – 12.15

A6

## Fraud and risk management

Stephen Hill

- fraud – what every accountants needs to know
- recognising some of the forms fraud can take
- strategies to prevent and detect fraud
- cyber risks and internal controls
- reporting fraud - 'Action Fraud'.

B6

## Property taxes update and planning opportunities

Malcolm Greenbaum

- common problems of joint ownership
- SDLT issues – the higher rate charge for residential property
- non-residents owning UK land and buildings – changes coming in 2019
- changes to CGT payments in 2020
- annual tax on enveloped dwellings – chargeability, rates, claiming exemption, recent case law decisions
- recent VAT issues and learning points.

C6

## Determining return on investment for employee engagement

Bansi Shah

Increasing employee engagement requires a financial expenditure. To date, it has been not possible to treat this expenditure like any other initiative, backed up with a hard-nosed business case and RoI. This presentation will outline the key parameters together with a model to evaluate the essential business case.

- emotional vs. transactional connection
- effect of weak employee commitment
- enlisting stakeholder allegiance
- profile of engaged workforce
- employee commitment
- identifying return on investment for employee engagement spend.

13.00 – 14.30

**A7****UK GAAP and IFRS – How different are they and is the gap between the GAAPs growing or declining?****Malcolm Greenbaum**

- overview – the three main systems around the world (IFRS, US and UK) – any pressures for convergence?
- which are the current key differences between UK and IFRS GAAP?
- how will the implementation of IFRS 9, 15 and 16 affect UK GAAP in the short and longer term?
- why was FRS 101 created and how helpful is it to UK preparers of IFRS financial statements?
- which UK entities are prohibited from using IFRS GAAP?
- will Brexit have any effect on all this?

**B7****PAYE and benefits update and planning****Tim Palmer**

- a detailed review of the tax and NIC position relating to benefits in kind
- tax efficient benefit in kind planning
- payrolling benefits
- PAYE and NIC refresher and planning
- trivial benefits in kind
- company car tax review
- vans benefits refresher.

**C7****How to build a high performing team****Roderic Yapp**

- what is a high performing team? Using examples from the business, military and sporting worlds, we will examine the principles behind their success
- how do you recruit for a high performing team? Is your selection process fit for purpose?
- how do you build a high performing team? What are the core principles and how well are they applied in your organisation?
- time to reflect on what you do now and what you will do differently when you return to your organisation.

14.45 – 16.15

**A8****Conditional formatting exposed****Bob Hawken**

- discover the full range of conditional formatting tools available in excel to produce visual exception reporting
- be able to identify when different conditional formats would be useful
- apply conditional formatting to multiple cells quickly
- apply multiple conditional formats to individual cells
- use formulae in identifying which cells to format and how to format them
- useful tips and tricks to improve your formatting.

**B8****Business tax update****Tim Palmer**

- IR35 update and planning
- a practical refresher relating to business and corporate taxes
- tax planning ideas and strategies to reduce the tax burden for sole traders, partnerships and companies
- tax and NIC efficient extraction of funds from the business
- what business expenditure can be allowed and what cannot
- partnership tax review.

**C8****Driving strategy through people, not just process****Kathryn Horton and James Howells**

Organisations may have to make significant changes, from re-structure, acquisitions and mergers to scaling up or down the workforce. Many of these changes will require significant capital expenditure and also changes in policy, procedures and processes.

Highlights include:

- understand why 'culture eats strategy for breakfast'
- common mistakes made in strategy planning
- barriers to the implementation of strategy
- the key to making people strategy sustainable.

**A** business and finance

**B** taxation and law

**C** professional development

16.30 – 17.45

**A9**

### **PowerPoint for Accountants**

**Bob Hawken**

- handy shortcuts when creating and using powerpoint
- different ways to navigate your presentation
- integrating excel elements
- when to use animations and transitions and when not to use them
- presentation tips.



*“Good lecturers performed in an easy to understand manner, updating me on latest developments”*

**Caroline Glasgow FCCA**  
divisional controller technical and political risks  
Starr Underwriting Agents Ltd

**B9**

### **Business tax update – continued**

**Tim Palmer**

- corporation tax review and planning
- the latest group taxation changes
- the new corporation tax loss regime
- capital allowances refresher and planning
- tax relief for business promotional expenditure
- general overview.



*“Enjoy time out from work, whilst learning new skills and information”*

**Kirstie Timmins FCCA**  
director  
Proceed Archiving Solutions Ltd

**C9**

### **Motivational mapping**

**Kathryn Horton and James Howells**

- what is motivation and where does our motivation come from?
- background and research to motivational maps
- the different ways motivational maps can be used – for example, an engagement tool, recruitment, team, self and career development.
- live session to interpret a map / what are they telling us and how can we use them?
- summary and where maps are going next.



*“A good opportunity to improve knowledge and pick up best practices”*

**Matthew Parrott ACCA**  
Management Accountant  
HGF Ltd



# Saturday 27 October

## Accounting standards update

Steve Collings

This update is designed to cover both UK and IFRS GAAP.

For the UK GAAP session, we will consider the key standards (FRS 102, FRS 105 and FRS 101) in terms of:

- lessons learned so far and how companies and other relevant entities are dealing with some of the key issues.
- the outcome of the first triennial review – the revised Standard becomes effective for accounting periods commencing 1 January 2019 with optional earlier implementation.

The IFRS session will address the dual purpose of updating those who use IFRS in their accounts and providing a background for FRS 102 users (insofar that IFRS represents a non-mandatory fallback position). This is the year of adoption of IFRSs 9 and 15 and so this will occupy much of our time.

09.00 – 10.30

A10

## Accounting standards update

This session will provide a practical slant for those using UK GAAP, covering the following topics:

- FRS 102 – ‘beyond the Standard’ – we will focus on those accounting situations where the Standard is less than prescriptive i.e. where there is a policy choice or comparative silence
- FRS 105 – consideration of the levels of voluntary disclosures in micro entity accounts
- FRS 101 – update on recent amendments to the Standard
- The first triennial review – how the FRC has responded to comments received from stakeholders and made improvements for the future.

11.00 – 12.30

A11

## Accounting standards update – continued

This session will comprise four elements:

- the wait is over! This is the year of adoption of IFRS 15 and 9 and so we will be devoting much attention to these Standards:
  - disclosures in financial statements in the years before adoption
  - choices available within the Standards on transition methodology
  - some of the challenges early adopters are already facing.
- the second, shorter session will cover the amendments to IFRSs and IFRIC Interpretations becoming effective for accounts prepared in 2017/18
- the third element will consider the possible arguments for early adoption of IFRS 16
- the final element will consider regulatory changes affecting financial reporting.





Think Ahead

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