

Professional Courses

Saturday CPD Conferences for Practitioners 2016

These conferences are the ideal way to keep your professional knowledge up-to-date and get your CPD without disrupting your working week. The conference consists of four sessions which makes it a cost-effective way of staying informed of the latest technical issues.

Fees

One conference	£142
Two conferences	£130 per conference
Three or more conferences	£116 per conference

(prices are per person, per conference)

Special offer on multiple bookings

Take advantage of discounted fees when booking multiple conferences (for yourself and/or colleagues)

CONFERENCE ONE

Location	Date
London A	13 February
Bristol	20 February
Manchester	27 February
London B	5 March
Glasgow	12 March
Swansea	19 March
Sheffield	2 April
London C	9 April
Birmingham	16 April

CONTENT

- VAT update
- Essential law update for practitioners
- NIC, PAYE, P11Ds and benefits refresher and planning
- Specialist accounting

CONFERENCE TWO

Location	Date
London A	23 April
Manchester	7 May
Bristol	14 May
Glasgow	21 May
Swansea	4 June
London B	11 June
Birmingham	18 June
Sheffield	25 June
London C	9 July

CONTENT

- Property taxes
- Know your rights with HMRC
- Finance Bill/Act 2016
- Inheritance tax and pensions

CONFERENCE THREE

Location	Date
London A	1 October
Glasgow	8 October
Birmingham	15 October
Bristol	22 October
Manchester	29 October
London B	5 November
Swansea	12 November
Sheffield	26 November
London C	3 December

CONTENT

- Tax planning for the owner-managed business
- Accounting standards update

The remaining two sessions have been left open to deal with issues arising during 2016.

VENUES

Birmingham Conference Aston

Bristol Holiday Inn Filton

Glasgow Hilton Hotel **NEW**

London Royal College of Physicians

Manchester Marriott Victoria & Albert Hotel

Sheffield Novotel Hotel

Swansea Marriott Hotel

CPD Units 7 units per conference

To register and book online please visit <https://events.accaglobal.com>

Booking form

SATURDAY CPD CONFERENCES FOR PRACTITIONERS 2016

Please use BLOCK CAPITALS throughout.

Please book a place on:

- Conference One _____ (Location)
 Conference Two _____ (Location)
 Conference Three _____ (Location)

INVOICE TO

For the attention of:

Mr/Mrs/Miss/Other (please specify)

First name

Surname

Organisation

Address

Postcode

Is this a home address? business address?

Tel no.

Fax no.

Email

VAT reg. no.

DELEGATE DETAILS

Membership no. (if applicable)

Are you an ACCA? FCCA?

(Please note these letters will appear on joining instructions and the delegate list)

Additional designatory letters

Mr/Mrs/Miss/Other (please specify)

First name

Surname

Job title

Email

Tel. no.

Mobile no.

Correspondence address

Postcode

Is this a home address? business address?

PREFERRED METHOD OF COMMUNICATION

Email Post

SPECIAL DIETARY REQUIREMENTS (tick as appropriate)

Vegetarian Other _____
(please specify)

TRANSFERS/CANCELLATIONS

Notification of transfers should be given, in writing, at least 10 full working days prior to the start of the originally booked event. 10% of the event fee will be charged on each event transferred, based on the standard non-discounted course fee.

Refunds will only be given where cancellations are notified, in writing, 10 working days or more before the event. 10% of the event fee will be charged on each event cancelled, based on the standard non-discounted course fee. If you are unable to attend a booked event a colleague may attend in your place.

In the event that we cancel an event, our liability shall be limited to a refund of any course fees paid. In order to keep costs – and fees – to a minimum, we reserve the right to cancel or reschedule events without prior notice and to amend published programmes, fees, venues and lecturers.

JOINING INSTRUCTIONS

Joining instructions are usually sent at least five working days before the start of an event. If you have not received your joining instructions three days prior to the event, please call the Professional Courses team on 020 7059 5910. ACCA will not be held responsible for non-receipt of joining instructions and refunds will not be issued under such circumstances.

PAYMENT METHOD (tick as appropriate)

Please note, ACCA courses run by CAET are VAT exempt.

I enclose a cheque (made payable to CAET)
for £ _____

Please charge to my:

Mastercard Visa Amex
 Maestro Visa Debit

Please note that card transactions are processed by Worldpay on behalf of the Certified Accountants Educational Trust.

Name of cardholder

Cardholder's address

Postcode

Cardholder's email

Card no.

Issue no.

Start date

Expiry date

I have read and accept the terms and conditions.

Signature

Date

Please return this form to:

CAET, Professional Courses,

PO Box 64185, London, WC1A 9EB or

Fax to course bookings on 020 7059 5959

Email: professionalcourses@accaglobal.com

VAT registration number GB 233 3332 02