CPD evidence record



Registration no ►		CPD year 🕨	
Full name Example member		Reference	
Keeping up to date by regularReading weekly industry news	week – review paper approx half an hour pe	er day ening to radio related to finance & accounting	
Why did you choose this activity and how is it relevant to you?	► All these activities help me to keep up to date with industry/sector developments. They help me to be effective at work, and generally ensure the basics of my development are kept up to date.		
When did this activity take place?	► All year		
Units	How many units are you claiming for completing this activity? 19	How many of these units could you verify with supporting evidence? • 0	
What did you learn and how did/will you apply it?	All the above activities are general. They are not the type of activities which enable me to learn specific things. It's general background reading which easily exceeds the requirement to complete a minimum of 19 hours of non-verifiable CPD per year.		
Supporting evidence (you can record details/location of any supporting evidence here or the contact details of a 3 rd party who can substantiate completion of the activity)	None		