

Managing for the first time

	English US	English GB	English (GB + US)	French	German	Spanish	Chinese	Japanese	Polish	Dutch	Italian	Finnish	Russian	Brazilian Portuguese	Czech	Arabic	Swedish
A basic grounding in effective people management	●	●	●	●		●			●					●			
Taking stock of your role as manager	●	●	●		●	●	●	●		●	●		●	●			
Your first steps as a manager: a few golden rules	●	●	●		●	●	●	●		●	●		●	●			
The four stages of team development	●	●	●	●		●	●			●	●			●			●
Taking stock of your team	●	●	●				●	●		●							
Drawing up the identity card for your unit	●	●	●					●		●							
Carrying out a diagnosis for your team	●	●	●				●	●		●							
Adapting your management style to your staff's level of autonomy	●	●	●	●			●	●	●	●	●			●			
Getting your teams to adopt the vision	●	●	●	●			●	●		●				●			
Developing cooperative behaviour	●	●	●			●	●	●		●							