



ACCA IRELAND

**Continuous Professional
Development**

**EVENTS
PROGRAMME
2008**

Message from Deane Morrice, President, ACCA Ireland

I am delighted to introduce the ACCA Ireland Continuous Professional Development Programme of Events 2008.

CPD provides us with many opportunities for development and it also allows us to meet fellow professionals. As you will see, we offer courses and training for all sectors throughout Ireland and I would encourage you to attend as many of the events as possible in your region in 2008.

The courses and events in this brochure have been designed in consultation with members throughout the country and I would like to thank members in all our centres for their participation and support. If you would like to become more involved in ACCA through the Members' Networks, please contact the Members' Services team listed on page 31.

The CPD programme aims to meet the training needs of all members. ACCA welcomes and values members' comments and feedback at all times as we seek to ensure that the courses offered are relevant, of high quality and keenly priced.

I wish you every success in the coming year.

Deane Morrice FCCA

President

ACCA Ireland

The information contained in this brochure is correct at the time of going to print. Please refer to ACCA Ireland's website for the most up-to-date information
<http://www.ireland.accaglobal.com>.

Participation in these events may be counted as verifiable CPD units for ACCA members following the ACCA CPD Realise unit scheme, as long as it is relevant to their current role or career aspirations.

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Acknowledgement of Sponsors



ACCA Realise – CPD Requirements

All active members are required to complete CPD. Members can complete CPD either by

- Achieving CPD units through the unit scheme route
- Via employee development schemes with an ACCA Approved Employer – professional development
- By following another IFAC-member accountancy body's CDP scheme – on condition that membership of the body is held and the scheme is compliant with IFAC's IES 7

When undertaking CPD through the unit scheme route, completion of 40 units of relevant CPD is required each year, of which 21 units should be verifiable CPD. Please note that the CPD units listed in this programme can only be counted by the delegates as verifiable CPD if the subject is relevant to the individual's development.

All members are required to make an annual CPD return by 1 January following the CPD year, and keep evidence of their participation.

Members can also gain individually relevant learning through a wide variety of activities. No matter what your learning activity is, the general guide is to ask yourself:

- Can I explain how the learning activity was relevant to my career?
- Can I explain how I have or will apply what I have learned?
- Can I provide evidence that I undertook the learning activity?

If you can answer yes to the first and second questions, it is CPD and if you have answered yes to all three questions, it is verifiable CPD.

For further information please contact the Members' Services Team at 01 498 8900 or email: members@ie.accaglobal.com

ACCA Ireland Annual Events

15 February

ACCA Ireland President's Dinner

Belfast Harbour Commissioners

7 March

International Women's Day Lunch

Westbury Hotel, Dublin

9 May

Annual General Meeting

Dublin

16 May

Annual Golf Outing

Headfort Golf Club, Kells, Co Meath

June

**Munster/Connaught Members' Network
Golf Outing**

13 July

Five-a-Side Football Challenge

Astropark, Coolock, Dublin

5 September

Leinster Members' Network Golf Outing

Castle Golf Club, Dublin

18 September

Ulster Members' Network Golf Outing

Belvoir Park Golf Club, Newtownbreda,
Belfast

3 October

Autumn Lunch

Conrad Hotel, Dublin

October

Graduation Ceremony

Dublin

5 December

**Leinster Members' Network President's
Christmas Lunch**

Four Seasons Hotel, Dublin

Audit Orientation Course and Test (AOCT)

The objective of the Audit Orientation Course & Test (AOCT) is to confirm a member's ability to undertake statutory audits in the Republic of Ireland and/or the UK and some other jurisdictions. The course is designed to prepare members, in a practical way, for entering into public practice as a principal. The three day course, which is preceded by an open book case study exam and concluded by a closed book three hour exam, ensures that members are able to apply the technical and practical knowledge gained in their exams and professional work to practical problems they are likely to encounter as principals in a public practice.

Members must have completed three years' experience, at least two years of which must be post membership, and have had their training records approved by ACCA before applying for the AOCT. The AOCT is not a requirement for members who want a practising certificate without an audit qualification.

Full details on the course are available at
<http://www.accaglobal.com/professionalstandards/certificates/courses>

Course Dates

26/27/28 March

3/4/5 September

Bookings: Lynn McCarthy, Members' Services
ACCA Ireland. Email: lynn.mccarthy@ie.accaglobal.com
Tel: +353 (0)1 498 8905

Regional Members' Networks

LEINSTER MEMBERS' NETWORK

Lectures are open to members, affiliates, students and their guests.

Please see page 38 for information on how to book.

CARLOW

8 April 18:00 – 20:00

PRSI in the Family Business

Geraldine Lee, KPMG

2 CPD Units

Venue: Dolmen Hotel, Carlow

11 November 18:00 – 20:00

Report Writing

Terry Harmer, NLC Training

2 CPD Units

Venue: Dolmen Hotel, Carlow

Contact: Cathy McGann, Members' Services
ACCA Ireland. Tel: +353 (0)1 4988918
E-mail: cathy.mcgann@ie.accaglobal.com

DUBLIN

12 February 18:00 – 20:00

Insolvency & Corporate Recovery

Brian McEnerly, Horwath Bastow Charleton

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

4 March 18:00 – 20:00

Staff Recruitment & Selection

Orla Graham, Deloitte

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

1 April 18:00 – 20:00

Maximising Technology Today

Shane O'Grady, Independent Colleges

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

22 April 18:00 – 20:00

Project Management

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

May 27 18:00 – 20:00

Accounting Standards Update

Aidan Clifford, ACCA Ireland

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

2 September 18:00 – 20:00

Leadership Skills

Terry Harmer, NLC Training

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

5 September

Leinster Members' Network Golf Outing

Castle Golf Club, Dublin

7 October, 18:00 – 20:00

The Role & Responsibility of a Company Director and Secretary

Dermot Madden, ODCE

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

Leinster Members' Network

DUBLIN cont'd

4 November 18:00 – 20:00

Preparing a Business Plan

John Doris, Meridian Business Advisors Limited

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

25 November 18:00 – 20:00

Professionalism & Ethics in Business

Úna McShane, ACCA Ireland

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

4 December 18:00 – 19:00

Budget Briefing

Ernst & Young Representative

2 CPD Units

Venue: Radisson SAS Royal Hotel, Dublin

5 December

Leinster Members' Network President's Christmas Lunch

Four Seasons Hotel, Dublin

Contact: Cathy McGann, Members' Services
ACCA Ireland. Tel: +353 (0)1 4988918
E-mail: cathy.mcgann@ie.accaglobal.com

DUNDALK

17 January 18:00 – 20:00

VAT on Property

Derek Andrews, Foster McAteer

2 CPD Units

Venue: Fairways Hotel, Dundalk

7 February 18:00 – 20:00

CRO – Forms and Filing in CRO

Des O'Neill, Omnipro

2 CPD Units

Venue: Fairways Hotel, Dundalk

3 April 18:00 – 20:00

Foreign Property Planning & Pitfalls

Darragh Kilbride, BDO Simpson Xavier

2 CPD Units

Venue: Fairways Hotel, Dundalk

1 May 18:00 – 20:00

How to Audit Charities

Brendan Howard, Mercia Ireland

2 CPD Units

Venue: Fairways Hotel, Dundalk

19 June

Midsummer Dinner

Venue: Fairways Hotel, Dundalk

11 September 18:00 – 20:00

Employment Law

Deirdre McHugh, 353 Management & Legal Training Services

2 CPD Units

Venue: Fairways Hotel, Dundalk

2 October 18:00 – 20:00

Stress Management

Terry Harmer, NLC Training

2 CPD Units

Venue: Fairways Hotel, Dundalk

Leinster Members' Network

DUNDALK cont'd

27 November 18:00 – 20:00

Taxation Update

Michael Smith, Farrell Smith Taxation

2 CPD Units

Venue: Fairways Hotel, Dundalk

Contact: Anton Martin FCCA

Tel: +353 (0)42 933 3344

E-mail: antonm@eircom.net

ENNISCORTHY

24 January 18:00 – 20:00

Revenue Audit

Derek Andrews, Foster McAteer

2 CPD Units

Venue: Riverside Park Hotel, Enniscorthy

13 May 18:00 – 20:00

Problem Solving & Decision Making

Chris McDonagh, CMD Training

2 CPD Units

Venue: Riverside Park Hotel, Enniscorthy

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 4988918

E-mail: cathy.mcgann@ie.accaglobal.com

NAAS

7 February 18:00 – 20:00

Insolvency

Tom Murray, Friel Stafford Corporate Recovery

2 CPD Units

Venue: Osprey Hotel, Naas

25 September 18:00 – 20:00

Marketing & Communications for Small to Medium Sized Practices

Liz Hughes, ACCA Ireland

2 CPD Units

Venue: Osprey Hotel, Naas

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 4988918

E-mail: cathy.mcgann@ie.accaglobal.com

MUNSTER/CONNAUGHT MEMBERS' NETWORK

Lectures are open to members, affiliates, students and their guests.

Please see page 38 for information on how to book.

ATHLONE

30 January 18:00 – 20:00

VAT on Property

Derek Andrews, Foster McAteer

2 CPD Units

Venue: Radisson SAS Hotel, Athlone

28 February 18:00 – 20:00

Insolvency

Tom Murray, Friel Stafford Corporate Recovery

2 CPD Units

Venue: Radisson SAS Hotel, Athlone

21 May 18:00 – 20:00

Preparing Consolidated Financial Statements

Aidan Clifford, ACCA Ireland

2 CPD Units

Venue: Radisson SAS Hotel, Athlone

1 October 18:00 – 20:00

Stock Market Investment

Frank O'Brien, Investment Strategies

2 CPD Units

Venue: Radisson SAS Hotel, Athlone

26 November 18:00 – 20:00

“On the Shoulders of Giants” – A Look at the Master Investors and Their Techniques

John Doris, Meridian Business Advisors Limited

2 CPD Units

Venue: Radisson SAS Hotel, Athlone

CORK

15 January 18:00 – 20:00

Budget Update

Michael Smith, Farrell Smith Taxation

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

11 March 18:00 – 20:00

Revenue Audit

Derek Andrews, Foster McAteer

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

22 April 18:00 – 20:00

Negotiation Skills

Terry Harmer, NLC Training

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

23 September 18:00 – 20:00

Meeting With Your Bank

Des Hanrahan, Bank of Ireland Business Banking

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

14 October 18:00 – 20:00

Professionalism & Ethics in Business

Úna McShane, ACCA Ireland

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

Contact: Cathy McGann, Members' Services
ACCA Ireland. Tel: +353 (0)1 4988918
E-mail: cathy.mcgann@ie.accaglobal.com

Munster/Connaught Members' Network

CORK cont'd

25 November 18:00 – 20:00

Cash Efficient Tax Extraction Techniques for the Small Business

Michael Smith, Farrell Smith Taxation

2 CPD Units

Venue: Clarion Hotel, Lapps Quay, Cork

Contact: Tom Dunlea FCCA

Tel: +353 (0)21 427 0754

E-mail: thomas.dunlea@thosgoodall.ie

GALWAY

12 February 18:00 – 20:00

Succession Planning

Ken McMoreland, Gilroy Gannon

2 CPD Units

Venue: Menlo Park Hotel, Galway

4 March 18:00 – 20:00

CRO – Forms and Filing in CRO

Des O'Neill, Omnipro

2 CPD Units

Venue: Menlo Park Hotel, Galway

15 April 18:00 – 20:00

Preparing Consolidated Financial Statements

Aidan Clifford, ACCA Ireland

2 CPD Units

Venue: Menlo Park Hotel, Galway

27 May 18:00 – 20:00

Stress Management

Hubert McDermott, NUI Galway

2 CPD Units

Venue: Menlo Park Hotel, Galway

16 September 18:00 – 20:00

How to Create a Business Plan

Terry Harmer, NLC Training

2 CPD Units

Venue: Menlo Park Hotel, Galway

21 October 18:00 – 20:00

Economic & Investment Environment Update

Frank O'Brien, Investment Strategies

2 CPD Units

Venue: Menlo Park Hotel, Galway

18 November 18:00 – 20:00

Negotiating for Results

Chris McDonagh, CMD Training

2 CPD Units

Venue: Menlo Park Hotel, Galway

4 December 18:00 – 20:00

Budget Briefing

KPMG Representative

2 CPD Units

Venue: Menlo Park Hotel, Galway

Contact: Pat Gilligan FCCA

Tel: +353 (0)91 534 980

E-mail: pat@grealvandco.ie

Munster/Connaught Members' Network

LIMERICK

6 February 18:00 – 20:00

Insolvency & Corporate Recovery

Brian McEnery, Horwath Bastow Charleton

2 CPD Units

Venue: Clarion Hotel, Steamboat Quay, Limerick

12 March 18:00 – 20:00

Internal Audit & Corporate Governance

Catherine Coughlan, Deloitte

2 CPD Units

Venue: Clarion Hotel, Steamboat Quay, Limerick

3 September 18:00 – 20:00

Leadership Skills

Terry Harmer, NLC Training

2 CPD Units

Venue: Clarion Hotel, Steamboat Quay, Limerick

8 October 18:00 – 20:00

Professionalism & Ethics in Business

ACCA Ireland Representative

2 CPD Units

Venue: Clarion Hotel, Steamboat Quay, Limerick

26 November 18:00 – 20:00

Company Law Update

Colm Divilly, Professional Education

Seminars

2 CPD Units

Venue: Clarion Hotel, Steamboat Quay, Limerick

Contact: Tommy Cumiskey FCCA
Tel: +353 (0)61 480 980
E-mail: tommy.cumiskey@dbcomp.ie

SLIGO

17 Jan 18:00 – 20:00

Problem Solving & Decision Making

Chris McDonagh, CMD Training

2 CPD Units

Venue: Radisson SAS, Sligo

13 March 18:00 – 20:00

Data Act

Eunice Delaney, Office of the Data Protection Commissioner

2 CPD Units

Venue: Radisson SAS, Sligo

10 April 18:00 – 20:00

Employment Law

Edward Mullin, Edward Mullin & Co

2 CPD Units

Venue: Radisson SAS, Sligo

22 May 18:00 – 20:00

Preparing a Business Plan

John Doris, Meridian Business Advisors Limited

2 CPD Units

Venue: Radisson SAS, Sligo

11 September 18:00 – 20:00

Taxation

Ken McMoreland, Gilroy Gannon

2 CPD Units

Venue: Radisson SAS, Sligo

9 October 18:00 – 20:00

Insolvency & Corporate Recovery

Brian McEnery, Horwath Bastow Charleton

2 CPD Units

Venue: Radisson SAS, Sligo

Munster/Connaught Members' Network

SLIGO cont'd

20 November 18:00 – 20:00

Pension Planning

Iain Cahill, Financial Engineering Network

2 CPD Units

Venue: Radisson SAS, Sligo

Contact: Gerry Quinn FCCA
Tel: +353 (0)71 914 4431
E-mail: gerry@gerryquinn.ie

TRALEE

7 May, 2007

Insolvency & Corporate Recovery

Brian McEnery, Horwath Bastow Charleton

2 CPD Units

Venue: Institute of Technology, Tralee

Contact: Cathy McGann, Members' Services
ACCA Ireland. Tel: +353 (0)1 4988918
E-mail: cathy.mcgann@ie.accaglobal.com

WATERFORD

30 January 18:00 – 20:00

Taxation

Brian Hennebry, Brian Hennebry & Associates

2 CPD Units

Venue: Tower Hotel, Waterford

5 March 18:00-20:00

Funds

John Bohan, Apex Fund Services Ltd

2 CPD Units

Venue: Tower Hotel, Waterford

30 April 18:00 – 20:00

Anti-Money Laundering

Peter Oaks, Compliance Ireland

2 CPD Units

Venue: Tower Hotel, Waterford

16 September 18:00 – 20:00

Charity Sector Update

Stuart Duffin, The Wheel

Respond Representative

2 CPD Units

Venue: Ramada Viking Hotel, Waterford

15 October 18:00 – 20:00

How to Manage and Retain Your Staff

Orla Graham, Deloitte

2 CPD Units

Venue: Ramada Viking Hotel, Waterford

20 November 18:00 – 20:00

Problem Solving and Decision Making

Chris McDonagh, CMD Training

2 CPD Units

Venue: Ramada Viking Hotel, Waterford

Contact: Mary Doolan FCCA
Tel: +353 (0)51 351180
E-mail: acca@swiss_financial.ie

ULSTER MEMBERS' NETWORK

Lectures are open to members, affiliates, students and their guests.

Please see page 38 for information on how to book.

BELFAST

21 January 18:00 – 20:00

Members' Update

2 CPD Units

Venue: Radisson SAS, Belfast

29 April 18:00 – 20:00

Meeting With Your Bank

Des Hanrahan, Bank of Ireland Business Banking

2 CPD Units

Venue: Radisson SAS, Belfast

13 November 18:00 – 20:00

Report Writing

Terry Harmer, NLC Training

2 CPD Units

Venue: Radisson SAS, Belfast

LETTERKENNY

16 April 18:00 – 20:00

Employment Law

Edward Mullin, Edward Mullin & Co

2 CPD Units

Venue: Radisson SAS Hotel, Letterkenny

LIMAVADY

16 October 18:00 – 20:00

Leadership & People Management Skills

Chris McDonagh, CMD Training

2 CPD Units

Venue: Radisson SAS Roe Park Resort, Limavady

Contact: Cathy McGann, Members' Services
ACCA Ireland. Tel: +353 (0)1 4988918
E-mail: cathy.mcgann@ie.accaglobal.com

Business Leaders' Forum

The Business Leaders' Forum provides an opportunity for members to meet business leaders to discuss topics of mutual interest.

21 February

Micheál Martin TD

Minister for Enterprise, Trade and Employment

22 May

Howard Millar

CFO & Deputy Chief Executive, Ryanair

18 September

Business Breakfast in association with the Financial Services Network

Denis Casey

Group Chief Executive, Irish Life & Permanent PLC

20 November

Eddie O'Connor

Chief Executive Officer, Airtricity

Chairperson: John Doris FCCA

All meetings are held in the Four Seasons Hotel, Ballsbridge, Dublin 4 at 7:30AM unless otherwise advised. Each meeting will count as 1.5 CPD Units.

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

Corporate Sector Training

All courses are full days and will count as 7 CPD Units. The booking form for Corporate Sector Courses can be found on page 37 of this programme. Timings and venue will be confirmed by email closer to the course date.

ATHLONE

13 March

Taxation

Paul Murphy, MJ Kelly & Co

7 CPD Units

Irish Taxation System – A compliance and planning overview

- Sole Traders/Partnership
- Limited Companies
- Business Taxes
- Personal Tax
- Revenue Audits

BELFAST

6 March

Accounting Standards Update

Robert J Kirk, University of Ulster

7 CPD Units

- Update on the output of the UITF and Review Panel
- Update on the FRSSE (January 2007)
- A Broad Overview of the Exposure Draft of a World Accounting Standard for SMEs under IFRS (February 2007)
- FRS 29 Financial Instruments: Disclosure
- FRS 17 Retirement Benefits (amendment December 2006)
- RS Retirement Benefits (January 2007)
- Amendment to FRS 3 (July 2007)

BELFAST cont'd

- SBP Half Yearly Financial Reports (July 2007)
- Latest Exposure Draft – FRED 41 Related Party Disclosures (July 2007)
- Latest Exposure Draft – FRED 40 Accounting for Heritage Assets (December 2006)
- DP Conceptual Framework: Phase A (July 2006)

25 September

Leadership Skills

An Coppens, Professional Training

7 CPD Units

- Meeting Individual Needs
- Maintaining the Team
- Giving and Receiving Feedback
- Leadership Styles
- Stages of Team Development
- Action Planning

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

Corporate Sector Training

CORK

8 May

Employment Law

Deirdre McHugh

353 Management & Legal Training Services

7 CPD Units

- Contracts of Employment
- Employment Equality (including the nine grounds for discrimination and equal pay for like work)
- Bullying & Harassment
- Work Related Stress – the Legal Perspective
- Grievance & Disciplinary Procedures
- Terminations including Redundancy, Wrongful Dismissal and Unfair Dismissal

11 September

Project Management – People Skills

Mick O'Callaghan, Professional Training

7 CPD Units

- Communicate Effectively to Project Team Members
- Delegate Effectively
- Motivate Team Members to Achieve Project Deliverables
- Effectively Manage Project Meetings
- Understand the Key Attributes of Being an Effective Project Leader

DUBLIN

24 April

Taxation

Paul Murphy, MJ Kelly & Co

7 CPD Units

Irish Taxation System – A Compliance and Planning Overview

- Sole Traders/Partnership
- Limited Companies
- Business Taxes
- Personal Tax
- Revenue Audits

15 May

Managing & Building Highly Effective Teams

An Coppens, Professional Training

7 CPD Units

- Becoming a Better Team Leader
- Creating the Team Culture
- Managing the Individuals on The Team
- Defining Expectations and Outcomes
- Setting Collective Goals
- Setting and Tracking Milestones
- Giving Feedback

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

Corporate Sector Training

DUBLIN cont'd

5 June

Performance Management

An Coppens, Professional Training

7 CPD Units

- Setting and Communicating Work Standards
- Setting Goals and Tracking Performance
- Delegating not Abdicating
- Identifying the KPIs
- Developing a Competency Based Approach
- Giving Timely Feedback
- Dealing with Poor Performers
- Using a Balanced Scorecard
- The Value of 360 Degree Evaluation
- Coaching the Team
- Giving Praise and Encouragement

9 October

Influencing and Negotiating Skills

Terry Harmer, NLC Training

7 CPD Units

- Effective Communication
- How The Mind Works
- What Motivates People To Say “Yes”
- How To Open Closed Minds and Win Confidence
- Listening Skills and Questioning Techniques
- Body Language
- Seven Different Ways To Close a Deal

DUBLIN cont'd

27 November

Report Writing

Jim Young, Professional Training

7 CPD Units

- Strategies for Writing Proposals and Reports
- Editing to Enhance Your Writing
- Writing Successful Reports
- Developing Your Ideas
- Completing Your Reports
- Writing Winning Proposals
- Review Checklist

LIMERICK

17 April

Techniques & Development in Management

Jane Leonard, Professional Training

7 CPD Units

- Leadership Techniques
- Innovative & Creative Management Skills
- Problem Solving

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

Corporate Sector Training

NAAS

20 February

SME Refresher

Robert J Kirk, University of Ulster

7 CPD Units

- Update on the FRSSE (January 2007)
- A Broad Overview of the Exposure Draft of a World Accounting Standard for SMEs under IFRS (February 2007)
- FRS 17 Retirement Benefits (amendment December 2006)
- RS Retirement Benefits (January 2007)
- Amendment to FRS 3 (July 2007)
- Latest Exposure Draft – FRED 41 Related Party Disclosures (July 2007)

SLIGO

12 November

SME Refresher

Robert J Kirk, University of Ulster

7 CPD Units

- Update on the FRSSE (January 2007)
- A Broad Overview of the Exposure Draft of a World Accounting Standard for SMEs under IFRS (February 2007)
- FRS 17 Retirement Benefits (amendment December 2006)
- RS Retirement Benefits (January 2007)
- Amendment to FRS 3 (July 2007)
- Latest Exposure Draft – FRED 41 Related Party Disclosures (July 2007)

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

FEES – Members

1 Day	€390 or £265
2 Days	€650 or £440
3 Days	€870 or £590

FEES – Non-Members

1 Day	€470 or £320
2 Days	€780 or £530
3 Days	€1000 or £680

Financial Services Network

The ACCA Ireland Financial Services Network has an established programme of meetings and lectures for members working in the Financial Services sector. The aim of the network is to develop knowledge and provide support for members undertaking CPD. Further details and booking forms will be emailed to members 4 weeks in advance of the event. Please see page 38 for booking conditions.

Unless otherwise stated, events will take place in Dublin and the venue will be confirmed at time of booking.

29 January 17.00 - 19.00

IFRS 7

PricewaterhouseCoopers Representative

2 CPD Units

8 April 17.00 - 19.00

Funds Product Seminar

Bernard Hanratty, Managing Director,

Citi Ireland

2 CPD Units

20 May 17.00 - 19.00

Corporate Recovery & Insolvency

Mick McAteer, Foster McAteer

2 CPD Units

28 May 17.00 – 19.00

Managing Risk in Financial Services

Stephen Carroll, Ernst & Young

2 CPD Units

Chairperson: Alan Maher FCCA

18 September 07.30 – 09.00

Business Breakfast in Association with the Business Leaders' Forum

Denis Casey, Group Chief Executive,

Irish Life & Permanent PLC

1.5 CPD Units

3 October 12.30

ACCA Ireland Autumn Lunch

Conrad Hotel, Dublin

15 October 17.00 - 19.00

Seminar in Association with the Securities & Investment Institute

2 CPD Units

5 November 07.30 - 09.00

Business Breakfast

Dan McLaughlin, Bank of Ireland

1.5 CPD Units

Contact: Niamh Sheehan, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8902
Email: niamh.sheehan@ie.accaglobal.com

Practitioners' Network Conferences

Conference 1

Locations and Dates

Limerick	26 January
Dublin South	1 March
Belfast	29 March (Hilton Hotel)

Conference 2

Location and Dates

Cork	12 April
Athlone	23 April
Dublin South	10 May
Belfast	17 May (Radisson SAS)

Conference 3

Location and Dates

Limerick	13 September
Belfast	11 October (Radisson SAS)
Dublin South	22 November
Dublin North	26 November

Venues

Athlone	Hodson Bay Hotel
Belfast	Hilton Hotel (29 March)
Belfast	Radisson SAS Hotel (17 May & 11 October)
Cork	Radisson SAS Hotel, Little Island
Dublin North	Radisson SAS Hotel, Dublin Airport
Dublin South	Fitzpatrick Castle, Killiney
Limerick	Castletroy Park Hotel

FEES – Members

All 3 Conferences	€500 or £340
2 Conferences	€380 or £260
1 Conference	€220 or £150

FEES – Non-Members

All 3 Conferences	€590 or £400
2 Conferences	€450 or £305
1 Conference	€270 or £185

7 CPD Units per conference.

Further details and the booking form are on page 39.

Practitioners' Network Conferences

Conference 1

Locations and Dates

Limerick 26 January

Dublin South 1 March

Belfast 29 March

Limerick/Dublin

Session A

Practical Costing Techniques for the Small Business

James Browne

Session B

Retirement Wealth Management Options

Brendan Reade

Session C

Report Writing

Hubert McDermott

Session D

Taxation of Sport, Art and Entertainment

Ciaran Medlar

Belfast

Session A

Company Law

John Davies

Session B

Monitoring Visit

Ian Pickering

Session C

Practical Costing Techniques for the Small Business

James Browne

Session D

Tax Update

Tom Penman

Speakers

James Browne, Dublin Business School

John Davies, ACCA

Hubert McDermott, NUI Galway

Ciaran Medlar, BDO Simpson Xavier

Tom Penman, Ernst & Young

Ian Pickering, ACCA

Brendan Reade, Standard Life Assurance Company

Practitioners' Network Conferences

Conference 2

Location and Dates

Cork 12 April

Athlone 23 April

Dublin South 10 May

Belfast 17 May

Cork/Athlone/Dublin

Session A

Relevant Contracts Tax (RCT)

Brendan Allen

Session B

Small Company Audit

Colm Divilly

Session C

Stamp Duty

Emmet Scully

Session D

Company Secretarial Update

Séan Kavanagh

Speakers

Brendan Allen, Allen Morrissey & Co

Colm Divilly, Professional Education Seminars

Séan Kavanagh, Company Formations International Limited

Dominic Little, PricewaterhouseCoopers

Hubert McDermott, NUI Galway

Des O'Neill, Omnipro

Ronnie Patton, University of Ulster at Jordanstown

Emmet Scully, LK Shields

Belfast

Session A

Property Tax

Dominic Little

Session B

Professionalism & Ethics in Business

Ronnie Patton

Session C

Report Writing

Hubert McDermott

Session D

Acting on Behalf of ROI Clients

Des O'Neill

Practitioners' Network Conferences

Conference 3

Location and Dates

Limerick 13 September

Belfast 11 October

Dublin South 22 November

Dublin North 26 November

Limerick/Dublin South/Dublin North

Session A

"The Art of War" – The Application of Military Strategies to Business

John Doris

Session B

The Audit of Property Management Companies

Brendan Howard

Session C

VAT on Property

Michael Smith

Session D

Partnerships

Gavin O'Flaherty

Speakers

John Doris, Meridian Business Advisors

Brendan Howard, Mercia Ireland

Peter McGuinness, PricewaterhouseCoopers

Mercia Representative

Gavin O'Flaherty, Mason Hayes & Curran

Michael Smith, Farrell Smith Taxation

Brian Tilly, PricewaterhouseCoopers

Belfast

Session A

Anti-Money Laundering

Mercia Representative

Session B

VAT Issues

Brian Tilly

Session C

Residence and Related Tax Issues

Peter McGuinness

Session D

"The Art of War" – The Application of Military Strategy to Business

John Doris

Practitioners' Technical Courses

Series 1: Taxation Implications of Marital Breakdown

16.00 - 19.00

- 30 January – Dublin
- 6 February – Galway
- 13 February – Cork
- 20 February – Dundalk
- 27 February – Carlow

Michael Smith, Farrell Smith Taxation

Member rate: €150

Non member rate: €180

3 CPD Units

Series 2: The Accountant in Court – Rights & Obligations

16.00 - 19.00

- 3 April – Limerick
- 10 April – Waterford
- 17 April – Dublin
- 24 April – Sligo
- 1 May – Naas

Paul Jacobs, Grant Thornton

Member rate: €150

Non member rate: €180

3 CPD Units

Series 3: Not for Profit Organisations – Investment Management

10.00 - 16.00

- 13 May – Dublin

Frank O'Brien, IFI

Brian O'Loughlin, IFI

Aidan Clifford, ACCA Ireland

Member rate: €200

Non member rate: €250

6 CPD Units

Series 4: Company Law Update

09.00 - 16.30

- 3 September – Athlone
- 10 September – New Ross
- 17 September – Dublin
- 24 September – Tralee

Des O'Neill, Omnipro

Member rate: €220

Non member rate: €270

7 CPD Units

Contact: Niamh Sheehan, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8902
Email: niamh.sheehan@ie.accaglobal.com

Public Sector Forum

The Public Sector Forum is an informal network which aims to provide support to members on public sector issues and to raise ACCA's profile within the sector in Ireland. Most meetings will count towards CPD Units. Further details and booking forms will be mailed to members in the public sector approximately 4 weeks before each date.

BELFAST

27 February

Northern Ireland Assembly Site Visit

Venue: Stormont Castle

2 CPD Units

6 November

Business Lunch

2 CPD Units

DUBLIN

23 January

Internal Control in the Public Sector

Andy Wynne, Head of Public Sector

Technical Issues, ACCA

2 CPD Units

20 February

In association with the Institute of Public Administration

Personal Development for Managers

7 CPD Units

9 April

Business Lecture

Speaker: Kevin Kelly, former Managing

Director of AIB

2 CPD Units

DUBLIN cont'd

7 May

Public Sector Research and Developments – National and International

In association with the Institute of Public Administration

7 CPD Units

8 October

The Diversity of Accounting in the Irish Public Sector

In association with the Institute of Public Administration

7 CPD Units

Contact: Lynn McCarthy, Members' Services,
ACCA Ireland. Tel: +353 (0)1 498 8905.
E-mail: lynn.mccarthy@ie.accaglobal.com

Further Information and Services

Affinity Schemes

ACCA has arranged unique deals for members with a number of established commercial service providers.

Mortgages

IIB Homeloans

Freephone 1800 27 28 29

Email direct@iibhomeloans.ie

Website www.iibhomeloans.ie

Private Medical Insurance

QUINN-healthcare and Voluntary Health Insurance (VHI) both offer private medical insurance at discounted rates to ACCA members.

QUINN-healthcare tel: 1890 700 890 group reference 12665

VHI tel: 1850 444 444 group reference 38/1002

Approved Employer Programme

ACCA's Approved Employer Programme has been designed to help you derive maximum value from your accounting and finance staff. The programme enables you to benchmark your training policies and procedures against ACCA's training standards and receive global recognition of the training and development opportunities your organisation provides to finance trainees and professionals.

As an ACCA Approved Employer, you will have access to a range of benefits and services designed to help you recruit, develop and retain talented accounting and finance professionals. These include news from ACCA, recruitment services, training consultancy services and regular communications providing up-to-date information on issues affecting the finance profession.

Post a Job Registration

You first need to register at http://www.accaglobal.com/employers/postajob_registration. Once you have submitted your details, you will be able to post your job free of charge on this website. This service is for employers only.

In Company Training Service

The In Company Training Service can provide you with the ultimate in customised training. We can

- Adapt courses through our wide-ranging programme of existing courses, so that they meet your specific needs
- Work with you to create bespoke courses

Contact: Úna McShane FCCA, Training Manager,
ACCA Ireland. Tel/Fax: +353 (0)66 915 7840
E-mail: una.mcshane@ie.accaglobal.com

Technical Advisory Service

This service provides guidance to all members, whether in practice or employed in the corporate or public sectors, on a range of matters. These include the applicability of auditing/financial reporting standards, practice and company law matters. The service also provides guidance on interpretation of the ACCA's Rules of Professional Conduct and ethics issues generally.

Contact: Aidan Clifford FCCA FCA DipIFR,
Advisory Services Manager.
Email: aidan.clifford@ie.accaglobal.com
Tel: +353 (0)1 498 8907

ACCA Professional Courses

ACCA's reputation is grounded in 100 years of providing accounting and financial qualifications. These qualifications are aimed at enhancing the skills of financial managers and accountants.

These programmes are designed to suit the varying needs of accountants, finance professionals and non-finance professionals with financial responsibility – at all stages of their careers.

Core Qualifications

Chartered Certified Accountant Professional Qualification (ACCA)

Certified Accounting Technician (CAT)

Bachelor of Science in Applied Accounting (BSc Hons)

Further Qualifications

Master of Business Administration (MBA)

Diploma in International Financial Reporting (DiplFR)

Certificate in International Financial Reporting

Certificate in International Auditing

Diploma in Financial Management (DipFM)

Cambridge International Certificate in Financial English (ICFE)

How to register and further information can be found on our website at <http://www.accaglobal.com>

Communications and Publications

ACCA Ireland web site – <http://www.ireland.accaglobal.com>

ACCA Ireland's web site is regularly updated with information on events, courses and services to employers, members and students. The site also contains detailed technical material on auditing, accounting, company law, insolvency and IAS issues.

News Ireland

News Ireland is ACCA Ireland's electronic news bulletin. It contains links to technical updates and reports as well as information on ACCA events and activities. It is emailed to all members, affiliates and students in Ireland who have a valid email address.

To receive your mailing, please make sure that your email and other contact details are correct. You can check this by accessing the ACCA website at <http://www.accaglobal.com/myacca> where you can quickly update your membership record.

In Practice Ireland

In Practice Ireland contains articles on technical issues and other matters of interest to members in practice. It is issued three times a year. For further information, log on to <http://www.ireland.accaglobal.com/publications/ipi>

Contact: Siobhán Glynn, Senior Communications Officer,
ACCA Ireland. Tel: +353 (0)1 498 8904
Email: siobhan.glynn@ie.accaglobal.com

Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Athlone	30 Jan	VAT on Property	2	9
	28 Feb	Insolvency	2	9
	13 Mar	Taxation	7	15
	23 Apr	Practitioners Conference 2	7	22
	21 May	Preparing Consolidated Financial Statements	2	9
	3 Sept	Company Law Update	7	24
	1 Oct	Stock Market Investment	2	9
	26 Nov	The Shoulders of Giants – The Great Investors	2	9
Belfast	21 Jan	Members' Update	2	13
	27 Feb	Northern Ireland Assembly Site Visit	2	25
	6 Mar	Accounting Standards Update	7	15
	29 Mar	Practitioners Conference 1	7	21
	29 Apr	Meeting with Your Bank	2	13
	17 May	Practitioners Conference 2	7	22
	18 Sep	Ulster Members' Golf Outing		2
	25 Sep	Leadership Skills	7	15
	11 Oct	Practitioners Conference 3	7	23
	6 Nov	Business Lunch	2	25
13 Nov	Report Writing	2	13	
Carlow	27 Feb	Taxation Implications of Marital Breakdown	3	24
	8 April	PRSI in the Family Business	2	6
	11 Nov	Report Writing	2	6
Cork	15 Jan	Budget Update	2	9
	13 Feb	Taxation Implications of Marital Breakdown	3	24
	11 Mar	Revenue Audit	2	9
	12 Apr	Practitioners Conference 2	7	22
	22 Apr	Negotiation Skills	2	9
	8 May	Employment Law	7	16
	11 Sep	Project Management – People Skills	7	16
	23 Sep	Meeting With Your Bank	2	9
	14 Oct	Professionalism & Ethics in Business	2	9
25 Nov	Cash Efficient Tax Extraction Techniques for The Small Business	2	10	

Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Dublin	23 Jan	Internal Control in the Public Sector	2	25
	29 Jan	IFRS 7	2	19
	30 Jan	Taxation Implications of Marital Breakdown	3	24
	12 Feb	Insolvency & Corporate Recovery	2	6
	15 Feb	President's Dinner		4
	20 Feb	Personal Development for Managers	7	25
	21 Feb	Business Leaders' Forum	1.5	14
	1 Mar	Practitioners Conference 1	7	21
	4 Mar	Staff Recruitment & Selection	2	6
	7 Mar	International Women's Day Lunch	2	4
	26-28 Mar	AOCT	7	5
	1 Apr	Maximising Technology Today	2	6
	8 Apr	Funds Product Seminar	2	19
	9 Apr	Business Lecture	2	25
	17 Apr	The Accountant in Court – Rights & Obligations	3	24
	22 Apr	Project Management	2	6
	24 Apr	Taxation	7	16
	7 May	Public Sector Research and Development	7	25
	9 May	Annual General Meeting	2	4
	10 May	Practitioners Conference 2	7	22
	13 May	Not for Profit Organisations – Investment Management	6	24
	15 May	Managing & Building Highly Effective Teams	7	16
	16 May	Annual Golf Outing		4
	20 May	Corporate Recovery & Insolvency	2	19
	22 May	Business Leaders' Forum	1.5	14
	27 May	Accounting Standards Update	2	6
	28 May	Managing IT Risk in Financial Services	2	19
	5 June	Performance Management	7	17
	13 July	Five-a-Side Football Challenge		4
	2 Sep	Leadership Skills	2	6
	3-5 Sep	AOCT	7	5
	5 Sep	Leinster Members' Network Golf Outing		4
17 Sep	Company Law Update	7	24	
18 Sep	Business Leaders' Forum	1.5	14	
3 Oct	Autumn Lunch	2	4	

Event Listing by Location

Centre	Date	Topic	CPD	Page
			Units	no
Dublin	7 Oct	The Role & Responsibility of a Company Director and Secretary	2	6
	8 Oct	The Diversity of Accounting in the Irish Public Sector	7	25
	9 Oct	Influencing and Negotiating Skills	7	17
	15 Oct	Joint FSN/SII Event	2	19
	4 Nov	Preparing a Business Plan	2	7
	5 Nov	Business Breakfast	1.5	19
	20 Nov	Business Leaders' Forum	1.5	14
	22 Nov	Practitioners Conference 3 (Dublin South)	7	23
	25 Nov	Professionalism & Ethics in Business	2	7
	26 Nov	Practitioners Conference 3 (Dublin North)	7	23
	27 Nov	Report Writing	7	17
	4 Dec	Budget Briefing	2	7
	5 Dec	Leinster Members' Network President's Christmas Lunch		4
Dundalk	17 Jan	VAT on Property	2	7
	7 Feb	CRO – Forms & Filing in CRO	2	7
	20 Feb	Taxation Implications of Marital Breakdown	3	24
	3 Apr	Foreign Property Planning & Pitfalls	2	7
	1 May	How to Audit Charities	2	7
	19 June	Midsummer Dinner		7
	11 Sep	Employment Law	2	7
	2 Oct	Stress Management	2	7
	27 Nov	Taxation Update	2	8
Enniscorthy	24 Jan	Revenue Audit	2	8
	13 May	Problem Solving & Decision Making	2	8
Galway	6 Feb	Taxation Implications of Marital Breakdown	3	24
	12 Feb	Succession Planning	2	10
	4 Mar	CRO – Forms and Filing in CRO	2	10
	15 Apr	Preparing Consolidated Financial Statements	2	10
	27 May	Stress Management	2	10
	16 Sep	How to Create a Business Plan	2	10
	21 Oct	Economic Investment Update	2	10
	18 Nov	Negotiating for Results	2	10
	4 Dec	Budget Briefing	2	10

Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Letterkenny	16 Apr	Employment Law	2	13
Limavady	16 Oct	Leadership & People Management Skills	2	13
Limerick	26 Jan	Practitioners Conference 1	7	21
	6 Feb	Insolvency and Corporate Recovery	2	11
	16 Mar	Internal Audit and Corporate Governance	2	11
	3 Apr	The Accountant in Court – Rights & Obligations	3	24
	17 Apr	Techniques & Development in Management	7	18
	3 Sep	Leadership Skills	2	11
	13 Sep	Practitioners Conference 3	7	23
	8 Oct	Professionalism & Ethics in Business	2	11
	26 Nov	Company Law Update	2	11
Naas	7 Feb	Insolvency & Corporate Recovery	2	8
	20 Feb	SME Refresher	7	17
	1 May	The Accountant in Court – Rights & Obligations	3	24
	25 Sep	Marketing & Communications for Small to Medium-Sized Practices	2	8
New Ross	10 Sep	Company Law Update	7	24
Sligo	17 Jan	Problem Solving & Decision Making	2	11
	13 Mar	Data Act	2	11
	10 Apr	Employment Law	2	11
	24 Apr	The Accountant in Court – Rights & Obligations	3	24
	22 May	Preparing a Business Plan	2	11
	11 Sep	Taxation	2	11
	9 Oct	Insolvency & Corporate Recovery	2	11
	12 Nov	SME Refresher	7	18
	20 Nov	Pension Planning	2	12
Tralee	7 May	Insolvency & Corporate Recovery	2	12
	24 Sep	Company Law Update	7	24
Waterford	30 Jan	Taxation	2	12
	5 Mar	Funds	2	12
	10 Apr	The Accountant in Court – Rights & Obligations	3	24
	30 Apr	Anti-Money Laundering	2	12
	16 Sep	Charity Sector Update	2	12
	15 Oct	How to Manage and Retain Your Staff	2	12
	20 Nov	Problem Solving & Decision Making	2	12



BOOKING FORMS

Corporate Sector Training

BOOKING FORM

POST TO Lynn McCarthy, ACCA Ireland, 9 Leeson Park, Dublin 6
FAX TO Lynn McCarthy +353 (0)1 496 3615
EMAIL TO lynn.mccarthy@ie.accaglobal.com

Bookings can only be confirmed on receipt of completed booking form and payment. Confirmation of bookings and venue details will be sent closer to the course date. *Please include an email address as all correspondence is by email.

ATHLONE

Taxation – 13 March

BELFAST

Accounting Standards Update – 6 March

Leadership Skills – 25 September

CORK

Employment Law – 8 May

Project Management People Skills
– 11 September

DUBLIN

Taxation – 24 April

Managing & Building Highly Effective Teams – 15 May

Performance Management – 5 June

Influencing and Negotiating Skills – 9 October

Report Writing – 27 November

LIMERICK

Techniques & Development in Management
– 17 April

NAAS

SME Refresher – 20 February

SLIGO

SME Refresher – 12 November

FEES – 1 Day €390 or £265

Members 2 Days €650 or £440

3 Days €870 or £590

FEES – 1 Day €470 or £320

Non-Members 2 Days €780 or £530

3 Days €1000 or £680

Delegate Details

Membership no. (if applicable) _____

Mr/Mrs/Ms/Other (please specify) _____

Designatory Letters _____

First Name _____

Surname _____

Job Title _____

Company/Firm _____

Address _____

Postcode _____

Tel _____

Fax _____

Email _____

PAYMENT METHOD

I enclose a cheque/bank draft/postal order
(made payable to ACCA) for €_____ or £_____
Please charge my MasterCard/Visa/Laser €_____

Card number

Expiry date

CVV number (applies to credit cards only)

*this can be found beside your signature on back of card

Name on card _____

Signature of cardholder _____

Booking Conditions

These conditions are specific to all CPD events.

Fees

Fees include all lecture papers, lunch and refreshments if applicable.

Cancellations

Cancellations **in writing** must be received 5 working days before the date of the event to be considered for a refund. Because of funds already committed to running an event; it is not possible to refund fees for cancellations notified less than 5 working days in advance of the event, a colleague, however, may be substituted.

Cancellation policy specific to discounted bookings for practitioners' conferences and corporate sector training:

Where three conferences have been booked at the discounted rate and attendance at one is then cancelled, the remaining two conferences will be charged at the two conference package rate. Where two conferences have been booked at the discounted rate and attendance at one is subsequently cancelled, the remaining conference will be charged the usual one-day conference booking rate.

If we cancel, our liability shall be limited to a refund of any event fees paid. We reserve the right to cancel or reschedule events without prior notice and to amend or alter published programmes, fees, venues and lecturers.

Transfers

Cancelled bookings can only be transferred to a similar scheduled event due to take place within the currency of this programme (calendar year 2008) without incurring any penalty. This is subject to subsequent events having availability and notification of transfer being received in writing 5 working days before the date of the originally booked event.

How to book

Booking forms for most events will be made available by email and on the website 4 weeks prior to the date of each event. Bookings will not be accepted without the completed booking form.

Events can be located at <http://www.accaglobal.com/ireland/events>

Update your details

In order to receive the emails please make sure that your details are up to date on our database. You can do this by following the steps below:

- Go to the website <http://www.accaglobal.com>
- Click on MYACCA
- Login to MYACCA by entering your user ID (membership #) and passcode
- Follow link - Update your contact and employment details

Practitioners' Network Conferences

BOOKING FORM

POST TO Niamh Sheehan, ACCA Ireland, 9 Leeson Park, Dublin 6
FAX TO Niamh Sheehan +353 (0)1 496 3615
EMAIL TO niamh.sheehan@ie.accaglobal.com

Bookings can only be confirmed on receipt of completed booking form and payment.

Confirmation of bookings will be issued 10 days in advance of each conference.

***Please include an email address as all confirmations are sent by email.**

Delegate Details

ACCA membership no. (if applicable) _____

Mr/Mrs/Ms/Other (please specify) _____

Designatory letters _____

First name _____

Surname _____

Job title _____

Company _____

Address _____

Postcode _____

Tel _____

Fax _____

*Email _____

Special Dietary Requirements

Vegetarian Other (please specify)

FEES – Members

All 3 Conferences €500 or £340
2 Conferences €380 or £260
1 Conference €220 or £150

FEES – Non-Members

All 3 Conferences €590 or £400
2 Conferences €450 or £305
1 Conference €270 or £185

Please indicate which conferences you wish to attend.

Conference 1

at _____ on _____

Conference 2

at _____ on _____

Conference 3

Please specify Killiney Castle or Radisson Dublin Airport venue for Dublin Conference 3.

at _____ on _____

PAYMENT METHOD

I enclose a cheque/bank draft/postal order
(made payable to ACCA) for € _____ or £ _____

Please charge my MasterCard/Visa/Laser € _____

Card number

Expiry date

CVV number (applies to credit cards only)

*this can be found beside your signature on back of card

Name on card _____

Signature of cardholder _____

Booking Conditions

These conditions are specific to all CPD events.

Fees

Fees include all lecture papers, lunch and refreshments if applicable.

Cancellations

Cancellations **in writing** must be received 5 working days before the date of the event to be considered for a refund. Because of funds already committed to running an event; it is not possible to refund fees for cancellations notified less than 5 working days in advance of the event, a colleague, however, may be substituted.

Cancellation policy specific to discounted bookings for practitioners' conferences and corporate sector training:

Where three conferences have been booked at the discounted rate and attendance at one is then cancelled, the remaining two conferences will be charged at the two conference package rate. Where two conferences have been booked at the discounted rate and attendance at one is subsequently cancelled, the remaining conference will be charged the usual one-day conference booking rate.

If we cancel, our liability shall be limited to a refund of any event fees paid. We reserve the right to cancel or reschedule events without prior notice and to amend or alter published programmes, fees, venues and lecturers.

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How to book

Booking forms for most events will be made available by email and on the website 4 weeks prior to the date of each event. Bookings will not be accepted without the completed booking form.

Events can be located at <http://www.accaglobal.com/ireland/events>

Update your details

In order to receive the emails please make sure that your details are up to date on our database. You can do this by following the steps below:

- Go to the website <http://www.accaglobal.com>
- Click on MYACCA
- Login to MYACCA by entering your user ID (membership #) and passcode
- Follow link - Update your contact and employment details

Calendar 2008

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



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