

7
CPD units



Date

14 November, Friday

Venue

NTUC Centre
1, Marina Boulevard
Level 10, Room 1002
Singapore 018989
(nearest MRT Raffles Place)

Time

9:00am - 5:00pm
(Registration from 8:30am)

Fee

S\$280 Nett
ACCA/Singapore Compact Member
\$330 Nett
Non Members

Enrolment Deadline

10 November 2008, Monday

**Limited seats are available*

Sustainability Reporting Workshop

Sustainability reporting supports an organisation's analysis, measurement, disclosure and communication of key sustainability performance indicators. Organisations that implement sustainability reporting could be more efficient as operation inefficiencies could be indentified and improved. It also improves relationships with stakeholders as organisations could demonstrate their commitment towards improving their economic, environmental and social performance. As such, Singapore Environment Institute, ACCA Singapore and Singapore Compact for CSR are jointly organising the Sustainability Reporting Workshop to equip organisations with the knowledge to start or enhance their own sustainability reporting.

The workshop aims to address the following:

- o Introduction to Reporting
- o How to Report
- o Communicating your report - Communication Programmes around the report
- o Auditing a Sustainability Report
- o Reviewing a Report
- o Experience Sharing on Producing a Sustainability Report

The workshop is based on the Global Reporting Initiatives (GRI) Reporting Guidelines Version 3, commonly known as GRI G3. ACCA Singapore has produced a Sustainability Reporting Handbook based on the G3 framework which has been adapted to suit the local context. Participants of the workshop will receive a complimentary copy of the Handbook.

About the trainer

Carrie Johnson is a Senior Lecturer (Adjunct) at NUS, teaching the Environmental Management & Assessment and Business & Environment modules of the Masters in Environmental Management Programme. Carrie is also Director of PAIA Consulting. Carrie has extensive hands on experience in environmental reporting. Since 1994 she has worked with a range of clients helping them establish their sustainability reporting. She has helped companies conceptualize, plan, write and edit reports and guided on the future development of reporting. Carrie's reporting clients include CDL, Singapore Polytechnic, ISK, British Telecom, TXU Europe, Smith & Nephew, AEA Technology, Railtrack, LGE and the Institute Council for Mining & Metals. Many of her clients have gone on to win awards for their sustainability reports.

Carrie has been tutoring on Sustainability Reporting in SE Asia since September 2001. Carrie is also one of the judge's of the ACCA Singapore Environmental & Social Reporting Awards (SESRA).

Online registration: <http://survey.sgeemployers.com/surveys/081114srsworkshop.htm>

About the Organisers

Singapore Environment Institute

The Singapore Environment Institute (SEI) has been championing the environment through development and conduct of training programmes and knowledge-sharing platforms since 2003. It is the training division under the National Environment Agency (NEA), the government body responsible for the implementation of Singapore's environmental policies.

As a leading provider of environmental programmes and courses in Singapore, SEI pools together the expertise, experience and resources of governmental, academic and industry lecturers and partners to deliver robust and relevant training.

ACCA

ACCA (the Association of Chartered Certified Accountants) is the global body for professional accountants. We aim to offer business-relevant, first-choice qualifications to people of application, ability and ambition around the world who seek a rewarding career in accountancy, finance and management.

ACCA has been actively involved with the unfolding debate on corporate social and environmental responsibility since 1990.

We promote transparency and best practice in a number of areas including:

- reporting and disclosure
- auditing
- research.

We aim to help businesses and organisations realise the growing importance of sustainability to them.

Singapore Compact

The Singapore Compact is a national society in bringing forward the CSR movement. It functions as a multi-stakeholder platform in recognising the role and contributions of all CSR stakeholders. Key mission is to broaden the base for collaboration, in developing coordinated and effective strategies to promote CSR.

It is also participant and focal point of the United Nations (UN) Global Compact, the world's largest voluntary corporate citizenship initiative, in enhancing corporate practices through ongoing dialogues, training, collaboration and practical project implementation in Singapore.

Enrolment Form for “Sustainability Reporting Workshop”
 14 November, Friday
 at **NTUC Centre Level 10, Room 1002**



Contact Person’s Particulars

Contact Person : _____ **Membership No.:** _____

Designation : _____ **Company :** _____

Tel : _____ **Fax :** _____

***Address :** _____

E-mail : _____

(FOR CONFIRMATION, PLEASE PRINT IN BLOCK LETTERS)

All Participants Details (Single cheque payment)

Name of Participant/s	Company/Title	Reg No. (If applicable)	Amount
Amount Payable:			

Payment Method

Cheque payable to “**Singapore Compact**” Bank Cheque No.

Remarks

- Important notes:**
1. Seat confirmation is on first-come-first-serve basis.
 2. Please enclose cheque payable to “**Singapore Compact**”, indicating your contact details, organization and the event name in the reverse side of cheque.
 Mail the cheque to Singapore Compact for CSR,
10 Hoe Chiang Road, #21-06/07, Keppel Towers, S(089315)
 3. Singapore Compact reserves the full right to cancel, refund or make adjustments to the event.
 4. Please fax reply form to Singapore Compact Fax: 6720 2930
 5. **Please contact Ms Emily Heng for any clarifications or assistance.**
Tel: 6827 6825 or Email: emily@csrsingapore.org