

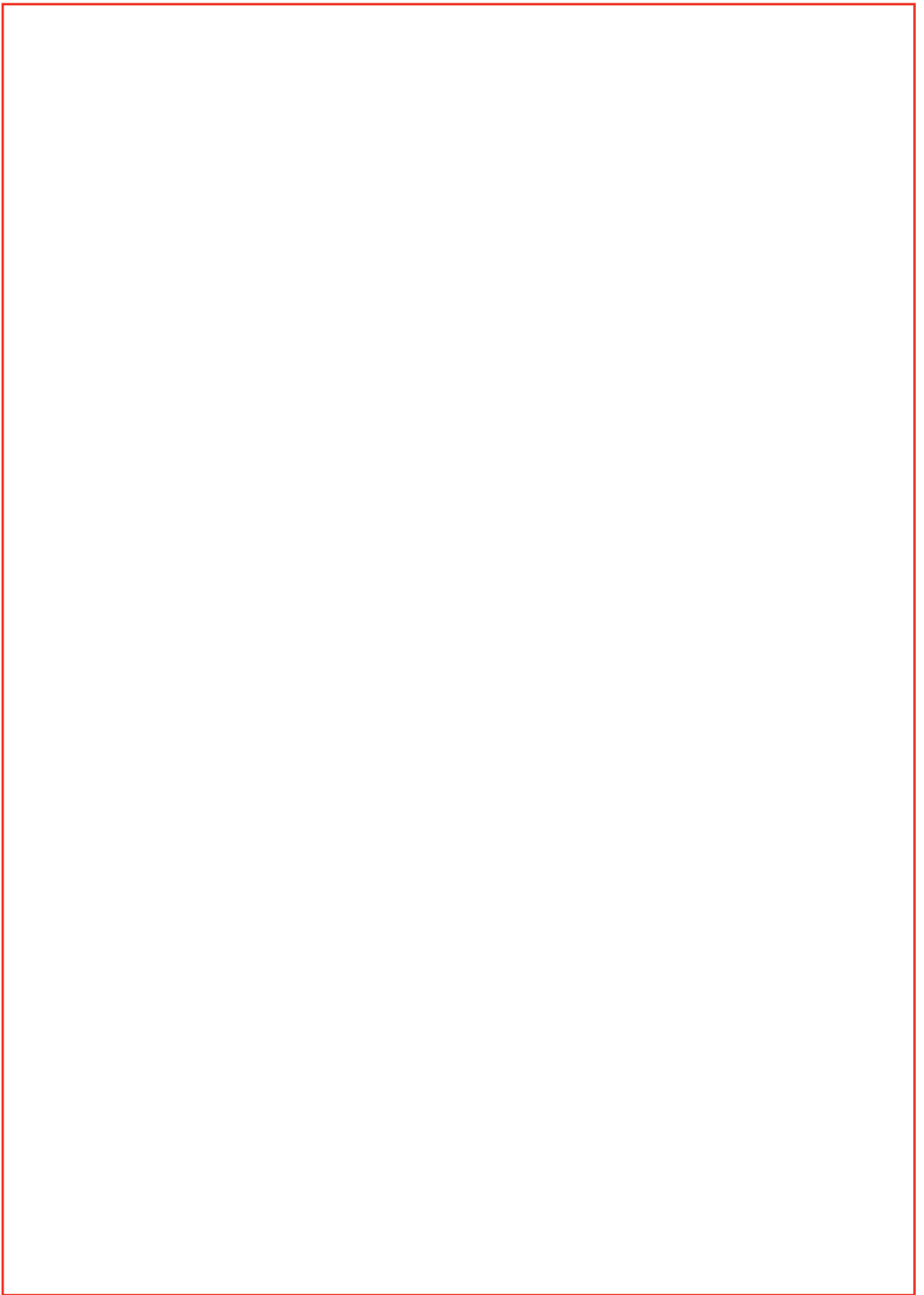
The ACCA logo consists of the letters 'ACCA' in a bold, white, sans-serif font, centered within a white square border.

## **ACCA Ireland**

Continuous

Professional Development

Programme of Events 2009



## Message from Brendan Foster President, ACCA Ireland

I am delighted to introduce the ACCA Ireland Programme of Events 2009.


As President, I have the opportunity to meet many members at CPD and other events throughout the country and I am pleased to note the wide range of topics now available to members working in all business sectors. CPD provides us with many opportunities for career development and it also allows us to meet fellow members. To benefit fully from the CPD programme, I would encourage you to tailor it to your own requirements by selecting and attending CPD events that best meet your specific development needs; this may mean combining CPD events from, for example, the Practitioners' Network and Corporate Sector Training along with events from your own Regional Network.

The Members' Services team at ACCA Ireland designs the courses and events in this programme in consultation with members throughout the country and I would like to thank members in all our centres for their participation and support.

We always welcome new members to the ACCA Networks and Centres, so if you would like to become more involved please contact the Members' Services team listed on page 31.

ACCA values the feedback it receives from members and we seek to ensure that the courses offered are relevant, of high quality and keenly priced. We welcome your comments and feedback at all times.

I wish you every success in the coming year.



---

**Brendan P. Foster**

President  
ACCA Ireland

**The information contained in this programme is correct at the time of going to print.  
Please refer to ACCA Ireland's website for the most up-to-date information  
[www.accaglobal.com/ireland](http://www.accaglobal.com/ireland).**

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## Acknowledgement of Sponsors



# ACCA Ireland Annual Events

13 February

**ACCA Ireland President's Dinner**

Mansion House, Dublin

6 March

**International Women's Day Lunch**

Westbury Hotel, Dublin

8 May

**ACCA Ireland Annual Golf Outing**

Headfort Golf Club, Kells, Co Meath

15 May

**Annual General Meeting**

Dublin

June

**Munster/Connaught Members' Network  
Golf Outing**

Venue to be confirmed

5 July

**ACCA Ireland**

**Five-a-Side Football Challenge**

Astropark, Coolock, Dublin

4 September

**Leinster Members' Network Golf Outing**

Castle Golf Club, Rathfarnham, Dublin

17 September

**Ulster Members' Network Golf Outing**

Belvoir Golf Club, Newtownbreda, Belfast

2 October

**Autumn Lunch**

Conrad Hotel, Dublin

21 October

**Graduation Ceremony**

Dublin

4 December

**Leinster Members' Network  
Christmas Lunch**

Four Seasons Hotel, Dublin

# ACCA Realise - CPD Requirements

All active members are required to complete CPD either by

- Following the **Unit route** i.e. planning and organising their own CPD to achieve the ACCA requirement of 40 CPD units in total (21 verifiable units and 19 non-verifiable units)
- Following the **Unite route** for part-time or semi-retired workers
- Following the **ACCA Approved Employer route** for those who work for an organisation which is an ACCA Approved Employer - Professional Development
- Following the **IFAC body route** - if you also belong to another IFAC-member body, then you can choose to follow that body's CPD scheme if it meets IFAC's International Education Standard 7

Please note that the CPD units listed in this programme can only be counted by the delegate as verifiable CPD if the subject is relevant to the individual's development.

All members are required to make an annual CPD return by 1 January following the CPD year and keep evidence of their participation.

Members can also gain individually relevant learning through a wide variety of activities. No matter what your learning activity is, the general guide is to ask yourself:

- Can I explain how the learning activity was relevant to my career?
- Can I explain how I have or will apply what I have learned?
- Can I provide evidence that I undertook the learning activity?

If you can answer yes to the first and second questions, it is CPD and if you have answered yes to all three questions, it is verifiable CPD.

## Transferring to Membership from Affiliate Status

If you have passed the ACCA exams more than 3 years ago ACCA asks that you commit to undertake ongoing professional development.

There are 3 elements which you need to achieve to become a member of ACCA:

- The examinations which you have completed
- Complete 36 months in a relevant role
- Complete the Practical Experience Requirement: or, as it used to be known before 2007, the Student Training Record

When you have completed these 3 steps, you know you are ready for membership. For further information please see [www.accaglobal.com/students](http://www.accaglobal.com/students)

# Audit Orientation Course and Test

The objective of the Audit Orientation Course & Test (AOCT) is to confirm a member's ability to undertake statutory audits in the Republic of Ireland and/or the UK and some other jurisdictions. The course is designed to prepare members, in a practical way, for entering into public practice as a principal.

The three day course, which is preceded by an open book case study and concluded by a closed book three hour exam, ensures that members are able to apply the technical and practical knowledge gained in their exams and professional work to practical problems they are likely to encounter as principals in a public practice.

Members must have completed three years experience, at least two years of which must be post membership, and have had their training records approved by ACCA before applying for the AOCT. The AOCT is not a requirement for members who want a practising certificate without an audit qualification.

The course will be held in a Dublin city location.

Full details on the course are available at [www.accaglobal.com/members/professionalstandards/prac-info/practisingcertificates/aoct](http://www.accaglobal.com/members/professionalstandards/prac-info/practisingcertificates/aoct)

## Course Dates

March 25/26/27

September 2/3/4

Contact: Lynn McCarthy, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8905  
E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

## Regional Members' Networks

Lectures are open to members, affiliates, students and their guests. Please see page 38 for information on how to book.

### Leinster Members' Network

#### CARLOW

7 April 18.00 - 20.00

##### **The PRSI Implications of Family Employment**

*Brendan Casey, Department of Social and Family Affairs*

2 CPD Units

Dolmen Hotel, Carlow

10 November 18.00 - 20.00

##### **Management & Leadership Development**

*Amanda Cahir-O'Donnell, Tio Consulting*

2 CPD Units

Dolmen Hotel, Carlow

Contact: Cathy McGann, Members' Services,  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: cathy.mcgann@ie.accaglobal.com

#### DUBLIN

29 January 18.00 - 20.00

##### **Rescue Strategies to Turn Companies Around**

*Tom Murray, Friel Stafford Corporate Recovery*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

4 March 18.00 - 20.00

##### **The Art of Selling**

*John McCormack, Sales Institute of Ireland*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

2 April 18.00 - 20.00

##### **Managing Your Business Through a Downturn**

*John Doris, Meridian Business Advisors Limited*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

23 April 18.00 - 20.00

##### **The Conflict Positive Organisation**

*Helen Cahill*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

27 May 18.00 - 20.00

##### **Revenue Audit**

*Derek Andrews, Grant Thornton*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

4 September

##### **Leinster Members' Network Golf Outing**

Castle Golf Club, Dublin

8 September 18.00 - 20.00

##### **Fraud Trends in the Current Economic Environment**

*Julie Fenton, Ernst & Young*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

6 October 18.00 - 20.00

##### **Pension Planning**

*Iain Cahill, ITC Group*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

## Leinster Members' Network

### Dublin Continued

4 November 18.00 - 20.00

#### **Mentoring Skills**

*Terry Harmer, NLC Training*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

18 November 18.00 - 20.00

#### **How Enhanced Reputation in Difficult Times Brings Business**

*Gerry Hickey, Hickey-Logan*

*Communications Ltd.*

2 CPD Units

Radisson SAS Royal Hotel, Dublin

3 December 18.00 - 20.00

#### **Budget Briefing**

*Deloitte Representative*

2 CPD Units

Hilton Hotel, Dublin

4 December

#### **Leinster Members' Network**

#### **Christmas Lunch**

Four Seasons Hotel, Dublin

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8918

E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

## DUNDALK

5 February 18.00 - 20.00

#### **Economic Update**

*Pat McArdle, Ulster Bank*

2 CPD Units

Crowne Plaza, Dundalk

26 February 18.00 - 20.00

#### **Preparing for a Monitoring Visit**

*Ian Pickering, ACCA*

2 CPD Units

Crowne Plaza, Dundalk

24 March 18.00 - 20.00

#### **Management & Leadership Development**

*Amanda Cahir-O'Donnell, Tio Consulting*

2 CPD Units

Crowne Plaza, Dundalk

30 April 18.00 - 20.00

#### **Cross-Border Business**

*Padraig Irwin, Patrick J Irwin and Co.*

2 CPD Units

Crowne Plaza, Dundalk

10 September 18.00 - 20:00

#### **Renewable Energy - A Legal Perspective on the Growth of Renewable Energy in Ireland, Case Study - Wind Energy**

*Feilim O'Caoimh, McDowell Purcell Solicitors*

2 CPD Units

Crowne Plaza, Dundalk

8 October 18.00 - 20.00

#### **Company Law**

*Dermot Madden, ODCE*

2 CPD Units

Crowne Plaza, Dundalk

26 November 18.00 - 20.00

#### **Taxation**

*Nuala Spiteri, Matthews Walsh*

2 CPD Units

Crowne Plaza, Dundalk

## ENNISCORTHY

8 April 18.00 - 20.00

### **Accounting Standards**

*Aidan Clifford, ACCA Ireland*

2 CPD Units

Riverside Park Hotel, Enniscorthy

3 November 18.00 - 20.00

### **Mentoring Skills**

*Amanda Cahir-O'Donnell, Tio Consulting*

2 CPD Units

Riverside Park Hotel, Enniscorthy

## NAAS

4 February 18.00 - 20.00

### **Finance Act 2008 - Tax Developments**

*Sasha Kerins, Grant Thornton*

2 CPD Units

Osprey Hotel, Naas

15 September 18.00 - 20.00

### **Leadership Skills**

*Terry Harmer, NLC Training*

2 CPD Units

Osprey Hotel, Naas

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

# Munster/Connaught Members' Network

## ATHLONE

28 January 18.00 - 20.00

### **The PRSI Implications of Family Employment**

*Brendan Casey, Department of Social and Family Affairs*

2 CPD Units

Radisson SAS, Athlone

25 February 18.00 - 20.00

### **Recent Audit Developments**

*Noel Delaney, Grant Thornton*

2 CPD Units

Radisson SAS, Athlone

20 May 18.00 - 20.00

### **The Law on Dismissals**

*Deirdre McHugh, 353 Management & Legal Training Services*

2 CPD Units

Radisson SAS, Athlone

7 October 18:00 – 20:00

### **Stress Management**

*Terry Harmer, NLC Training*

2 CPD Units

Radisson SAS, Athlone

25 November 18:00 – 20:00

### **Loss Relief**

*Padraig Irwin, Patrick J Irwin & Co.*

2 CPD Units

Radisson SAS, Athlone

## CORK

21 January 18.00 - 20.00

### **Taxation**

*Michael Mullins, HLB Nathans*

2 CPD Units

Clarion Hotel, Cork

12 March 18:00 – 20:00

### **Insolvency & Corporate Recovery**

*Brian McEnery, Horwath Bastow Charleton*

2 CPD Units

Clarion Hotel, Cork

22 April 18.00 - 20.00

### **The Law on Dismissals**

*Deirdre McHugh, 353 Management & Legal Training Services*

2 CPD Units

Clarion Hotel, Cork

22 September 18:00 – 20:00

### **Corporate Compliance**

*Dermot Madden, ODCE*

2 CPD Units

Clarion Hotel, Cork

13 October 18:00 – 20:00

### **Subcontractors Tax and the Audit of Construction Companies**

*Ken McMoreland, Kenneth McMoreland & Associates Ltd.*

2 CPD Units

Clarion Hotel, Cork

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8918

E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

## Munster/Connaught Members' Network

### Cork Continued

24 November 18:00 – 20:00

#### **Change & How to Deal with it**

*Chris McDonagh, CMD Training Institute*

2 CPD Units

Clarion Hotel, Cork

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8918

E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

## GALWAY

22 January 18:00 – 20:00

#### **The PRSI Implications of Family Employment**

*Brendan Casey, Department of Social and Family Affairs*

2 CPD Units

Menlo Park Hotel, Galway

3 March 18:00 – 20:00

#### **The Law on Dismissals**

*Deirdre McHugh, 353 Management & Legal Training Services*

2 CPD Units

Menlo Park Hotel, Galway

1 April 18:00 – 20:00

#### **Insolvency & Corporate Recovery**

*Brian McEnery, Horwath Bastow Charleton*

2 CPD Units

Menlo Park Hotel, Galway

26 May 18.00 - 20.00

#### **Company Law**

*Dermot Madden, ODCE*

2 CPD Units

Menlo Park Hotel, Galway

15 September 18:00 – 20:00

#### **Managing Your Business Through a Downturn**

*John Doris, Meridian Business*

*Advisors Limited*

2 CPD Units

Menlo Park Hotel, Galway

22 October 18.00 - 20.00

#### **Revenue Audit**

*Revenue Representative*

2 CPD Units

Menlo Park Hotel, Galway

18 November 18.00 - 20.00

#### **Implementing Customer Service Strategies**

*Terry Harmer, NLC Training*

2 CPD Units

Menlo Park Hotel, Galway

3 December 18.00 - 20.00

#### **Budget Briefing**

*KPMG Representative*

2 CPD Units

GMIT

Contact: Cathy McGann, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8918

E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

## LIMERICK

18 February 18.00 - 20.00

### **Discriminatory Dismissals**

*Ronnie Neville, Mason Hayes & Curran*

2 CPD Units

Clarion Hotel, Steamboat Quay, Limerick

11 March 18.00 - 20.00

### **Subcontractors Tax & the Audit of Construction Companies**

*Ken McMoreland, Kenneth McMoreland & Associates Ltd.*

2 CPD Units

Clarion Hotel, Steamboat Quay, Limerick

23 September 18.00 - 20.00

### **Auditing & Accounting Issues for the Small Owner-Managed Business**

*Colm Divilly, Professional Education Seminars Ltd.*

2 CPD Units

Clarion Hotel, Steamboat Quay, Limerick

22 October 18.00 - 20.00

### **Motivating Your Workforce**

*Chris McDonagh, CMD Training Institute*

2 CPD Units

Clarion Hotel, Steamboat Quay, Limerick

19 November 18:00 – 20:00

### **Duties of a Company Secretary**

*Sharon Sheehan, Dublin Business School*

2 CPD Units

Clarion Hotel, Steamboat Quay, Limerick

## SLIGO

03 February 18.00 - 20.00

### **Revenue Audit**

*Derek Andrews, Grant Thornton*

2 CPD Units

Radisson SAS, Sligo

26 March 18.00 - 20.00

### **Motivating Your Workforce**

*Chris McDonagh, CMD Training Institute*

2 CPD Units

Radisson SAS, Sligo

21 April 18.00 - 20.00

### **Cross-Border Business**

*Padraig Irwin, Patrick J Irwin & Co.*

2 CPD Units

Radisson SAS, Sligo

21 May 18.00 - 20.00

### **Company Law**

*Sharon Sheehan, Dublin Business School*

2 CPD Units

Radisson SAS, Sligo

9 September 18.00 - 20.00

### **Taxation**

*Ken McMoreland, Kenneth McMoreland & Associates Ltd.*

2 CPD Units

Radisson SAS, Sligo

15 October 18:00 – 20:00

### **Presenting to Your Bank**

*Des Hanrahan, Bank of Ireland Business Banking*

2 CPD Units

Radisson SAS, Sligo

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

## Munster/Connaught Members' Network

### Sligo Continued

11 November 18.00 - 20.00

#### **Employment Law**

*Edward Mullin, Edward Mullin & Co.*

2 CPD Units

Radisson SAS, Sligo

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: cathy.mcgann@ie.accaglobal.com

### TRALEE

16 April 18.00 - 20.00

#### **The IFRS Story - A Summary to Date**

*Aidan Clifford, ACCA Ireland*

2 CPD Units

Institute of Technology, Tralee

30 September 18.00 - 20.00

#### **Motivating Your Workforce**

*Chris McDonagh, CMD Training*

2 CPD Units

Institute of Technology, Tralee

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: cathy.mcgann@ie.accaglobal.com

### WATERFORD

29 January 18.00 - 20.00

#### **Taxation**

*Brian Hennebry, Brian Hennebry & Associates*

2 CPD Units

Ramada Viking Hotel, Waterford

12 March 18.00 - 20.00

#### **Presenting to Your Bank**

*Des Hanrahan, Bank of Ireland Business Banking*

2 CPD Units

Ramada Viking Hotel, Waterford

28 April 18.00 - 20.00

#### **Cashflow Issues**

*Mai Walsh, AIB Business Banking*

2 CPD Units

Tower Hotel, Waterford

24 September 18.00 - 20.00

#### **Dealing with Difficult People**

*Chris McDonagh, CMD Training Institute*

2 CPD Units

Ramada Viking Hotel, Waterford

14 October 18.00 - 20.00

#### **Insolvency & Corporate Recovery**

*Brian McEnergy, Horwath Bastow Charleton*

2 CPD Units

Tower Hotel, Waterford

5 November 18.00 - 20.00

#### **Preparing a Business Plan**

*Terry Harmer, NLC Training*

2 CPD Units

Ramada Viking Hotel, Waterford

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: cathy.mcgann@ie.accaglobal.com

# Ulster Members' Network

## BELFAST

24 February 18.00 - 20.00

### Members' Update

2 CPD Units

Radisson SAS, Belfast

27 March

### Ulster Members' Network

#### President's Lunch

Venue to be confirmed

29 April 18.00 - 20.00

### Economic Update

*Michael Smyth, University of Ulster*

2 CPD Units

Radisson SAS, Belfast

12 November 18.00 - 20.00

### Managing Your Business Through a Downturn

*John Doris, Meridian Business Advisors  
Limited*

2 CPD Units

Radisson SAS, Belfast

## DERRY

29 September 18.00 - 20.00

### Cross-Border Business

*Padraig Irwin, Patrick J Irwin & Co.*

2 CPD Units

City Hotel, Derry

## LETTERKENNY

24 March 18.00 - 20.00

### The PRSI Implications of Family Employment

*Brendan Casey, Department of Social and  
Family Affairs*

2 CPD Units

Radisson SAS, Letterkenny

## LIMAVADY

19 May 18.00 - 20.00

### Preparing a Business Plan

*Terry Harmer, NLC Training*

2 CPD Units

Radisson SAS, Limavady

Contact: Cathy McGann, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8918  
E-mail: [cathy.mcgann@ie.accaglobal.com](mailto:cathy.mcgann@ie.accaglobal.com)

For additional events in Ulster please see Corporate Sector events page 15,  
Practitioner's Network events page 20 and Public Sector events page 26.

# Business Leaders' Forum

The Business Leaders' Forum provides an opportunity for members and guests to meet fellow business leaders. Each meeting includes a keynote address followed by Q&A. Meetings start at 7.30AM and finish by 8.45AM.

## **CORK**

30 April

*Stan McCarthy*

**CEO, Kerry Group**

## **DUBLIN**

19 February

*Ulick McEvaddy*

**Chief Executive, Omega Air**

21 May

*Anne Heraty*

**Chief Executive, CPL**

17 September

*Josephine Feehily*

**Chairman, Office of the Revenue Commissioners**

19 November

*David McRedmond*

**CEO, TV3**

The Chairman of the Business Leaders' Forum is John Doris FCCA.

Each meeting will count as 2 CPD Units.

Contact: Lynn McCarthy, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8905  
E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

# Corporate Sector Training

## ATHLONE

12 February

### UK/ROI GAAP - A Summary to Date

Aidan Clifford, ACCA Ireland

7 CPD Units

- Review of all extant UK/ROI GAAP standards
- Identify withdrawn standards
- Detailed analysis of commonly applied standards in SME companies
- Review of specialised standards applicable to quoted and larger companies
- Review of interpretations and FRRP and CESR findings

## BELFAST

23 April

### Time Management

Tony Bray, Aquarius

7 CPD Units

- Review current working practices
- Explore a wide range of time management techniques and practices
- Explore the difference between working 'smarter' and working 'harder'
- Improve delegation skills
- Develop a personal action plan for immediate use on return to work

Contact: Lynn McCarthy, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8905  
E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

**Booking Form:** See page 39

18 November

### Change Management

Chris McDonagh, CMD Training Institute

7 CPD Units

- Accept that there are no normal or abnormal ways of reacting to change
- See change as an essential element that is positive
- Recognise that adapting to change is all about attitude
- See change as an opportunity for self-motivation and innovation
- Develop strategies for dealing with and accepting changes in your organisation

## CORK

14 September

### US GAAP

CW Nobes, School of Management Royal Holloway

7 CPD Units

- Scale of differences between US, UK and IFRS accounting
- The relationships between accounting, law and tax in the US
- US institutions: SEC, FASB, AICPA
- SEC regulations / FASB standards
- Preliminary study of US annual reports
- US GAAP on asset valuation & impairment
- Other important accounting differences

## DUBLIN

5 March

### **Coaching/Facilitation**

*Tony Bray, Aquarius*

7 CPD Units

- Understand how coaching fits in with the manager's role in developing people
- The key steps in coaching – clarify the problem, build solutions, and agree follow-up
- The power of asking appropriate questions
- Helping individuals to overcome personal performance barriers
- The role of the facilitator in challenging 'business as usual' thinking
- Key facilitation skills

12 March

### **Leadership Skills**

*An Coppens, Professional Training*

7 CPD Units

- What is leadership?
- Maintaining the team
- Giving and receiving feedback
- Leadership styles
- Stages of team development

21 April

### **Taxation - Annual Overview**

*Paul Murphy, Institute of Tax*

7 CPD Units

- Sole traders/partnership
- Limited companies
- Business taxes
- Personal tax
- Revenue audits

14 May

### **Strategy/Business Planning**

*John Doris,*

*Meridian Business Advisors Limited*

7 CPD Units

- The nature of strategy and generic strategies
- Porter's five forces
- SWOT analysis
- Competitor analysis
- The product life cycle theory
- Market segmentation
- Product positioning
- The application of these ideas to draw up a strategy

Contact: Lynn McCarthy, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8905  
E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

**Booking Form:** See page 39

## Corporate Sector Training

### Dublin Continued

4 June

#### **Stress Management**

*Hubert McDermot, NUI Galway*

7 CPD Units

- Historical and current views of stress
- Stress and illness
- Organisational stress and how to alleviate it
- Stress signals
- Positive stress management
- Relaxation techniques
- Personal action plan

24 September

#### **Taxation - Annual Overview**

*Paul Murphy, Institute of Tax*

7 CPD Units

- Sole traders/partnership
- Limited companies
- Business taxes
- Personal tax
- Revenue audits

8 October

#### **Presentation Skills**

*Tony Bray, Aquarius*

7 CPD Units

- Two key stages for a successful presentation - Put it together then put it across
- Understanding the audience's expectations

- Designing and using computer graphics to best effect
- Building and maintaining rapport with your audience
- Body language and the secret signs of success
- Audience participation - planning and managing
- Handling questions and objections with confidence

12 November

#### **IFRS GAAP**

*Robert Kirk, University of Ulster*

7 CPD Units

- Changes in UK/ROI GAAP and IFRS
- Summary of the requirements of the new standards
- Basic consolidations with non controlling (minority) interest
- Changes in ownership and control
- Complex groups
- US GAAP comparison

Contact: Lynn McCarthy, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8905  
E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

**Booking Form:** See page 39

## Corporate Sector Training

### Dublin Continued

26 November

#### **Law for Accountants**

*Sharon Sheehan, Dublin Business School*

7 CPD Units

- New consolidated company legislation
- Employers' liability
- Electronic contracts
- Using the commercial court
- Consumer law

## **GALWAY**

28 May

#### **Performance Management in Effective Teams**

*An Coppens, Professional Training*

7 CPD Units

- Becoming a better team leader
- Creating the team culture
- Managing the individuals on the team
- Defining expectations and outcomes
- Setting collective goals
- Giving feedback
- The importance of inter-personal skills
- Developing open communication

Contact: Lynn McCarthy, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8905

E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

**Booking Form:** See page 39

# Financial Services Network

The ACCA Ireland Financial Services Network has an established programme of meetings and lectures for members working in the financial services sector.

24 February 17.30 - 19.30

**Seminar in association with the Securities & Investment Institute**  
**Developments in Fair Value Calculations for Financial Instruments**

*Ciarán O'Hogartaigh, UCD*

2 CPD Units

7 April 17.30 - 19.30

**Solvency II**

*Pat Brady, Financial Regulator*

2 CPD Units

28 April 17.30 - 19.30

**Accounting Standards**

*Aidan Clifford, ACCA Ireland*

2 CPD Units

21 May 07.30 - 09.00

**Business Breakfast in association with Business Leaders' Forum**

*Anne Heraty, Chief Executive, CPL*

2 CPD Units

2 October 12.30

**ACCA Ireland Autumn Lunch**

Conrad Hotel, Dublin

13 October 09.00 - 17.00

**An Introduction to Accounting for Financial Instruments under IAS 32, IAS 39 and IFRS 7**

*Ciarán O'Hogartaigh, UCD*

7 CPD Units

29 October 09.00 - 17.00 Limerick

**An Introduction to Accounting for Financial Instruments under IAS 32, IAS 39 and IFRS 7**

*Ciarán O'Hogartaigh, UCD*

7 CPD Units

4 November 07.30 - 09.00

**Business Breakfast**

2 CPD Units

**Chairperson:**

*Alan Maher FCCA*

Unless otherwise stated, events will take place in Dublin and the venue will be confirmed at time of booking.

Contact: Niamh Sheehan, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8902  
E-mail: [niamh.sheehan@ie.accaglobal.com](mailto:niamh.sheehan@ie.accaglobal.com)

# Practitioners' Network Conferences

## Conference 1

<b>Cork</b>	21 February
<b>Belfast</b>	7 March
<b>Athlone</b>	11 March
<b>Dublin</b>	28 March

## Conference 2

<b>Limerick</b>	25 April
<b>Dublin</b>	9 May
<b>Belfast</b>	23 May

## Conference 3

<b>Cork</b>	26 September
<b>Athlone</b>	30 September
<b>Belfast</b>	10 October
<b>Dublin South</b>	21 November
<b>Dublin North</b>	25 November

Contact: Niamh Sheehan, Members' Services  
ACCA Ireland. Tel: +353 (0)1 498 8902  
E-mail: [niamh.sheehan@ie.accaglobal.com](mailto:niamh.sheehan@ie.accaglobal.com)

**Booking Form:** See page 41

## Venues

**Athlone** – Hodson Bay Hotel

**Belfast** – Radisson SAS

**Cork** – Radisson SAS, Little Island

### Dublin North

– Radisson SAS, Dublin Airport

### Dublin South

– Fitzpatrick Castle Hotel, Killiney

**Limerick** – Castletroy Park Hotel

**7 CPD Units per conference**

## FEES – Members

All 3 Conferences €520 or £390

2 Conferences €395 or £295

1 Conference €230 or £170

## FEES – Non-Members

All 3 Conferences €620 or £465

2 Conferences €480 or £360

1 Conference €290 or £215

GB£ cost based on 2008 Euro to  
GB£ exchange rate average of .75

ACCA gratefully acknowledges the  
generous support received from our sponsor

 **Ulster Bank**

## Conference 1

<b>Cork</b>	21 February
<b>Belfast</b>	7 March
<b>Athlone</b>	11 March
<b>Dublin</b>	28 March

## Cork/Athlone/Dublin

### Session A

#### Buying, Selling and Merging a Practice / Practice Valuations

*John McCarthy*

- The do's and don'ts of buying, selling and merging
- Grooming a practice for sale
- The deal process
- Admitting a new partner

### Session B & C

#### Common Accountancy Problems & Solutions

*Aidan Clifford*

- Accounting for investments, property revaluations, website development costs and deferred taxation
- Accounting issues arising from UITF 40, SSAP9 and impairment reviews
- Issues arising in de-mergers, reconstructions and cash flow statements
- Review of new developments in accounting

### Session D

#### VAT issues for SME's

*Brendan Allen*

- Registration limit
- Fourth schedule services
- Overseas purchases and sales

## Belfast

### Session A

#### Buying, Selling and Merging a Practice / Practice Valuations

*John McCarthy*

- The do's and don'ts of buying, selling and merging
- Grooming a practice for sale
- The deal process
- Admitting a new partner

### Session B

#### Revenue Investigations

*David Hill*

- New HMRC penalties and powers - what they mean in practice
- Tips on managing HMRC enquiries/investigations
- Prevention is better than cure: how to reduce the risk of enquiry

### Session C

#### Technical Update

*Mercia Representative*

- Charities (Northern Ireland) Act 2008
- Other topical practice relevant issues

### Session D

#### Companies Act

*James Donnelly*

- New developments
- Implications for the accountancy profession

### Speakers

Brendan Allen, Allen Morrissey & Co

Aidan Clifford, ACCA Ireland

James Donnelly, Tughan & Co

David Hill, PricewaterhouseCoopers

John McCarthy, Grant Thornton

Mercia Representative

**Booking Form:** See page 41

## Conference 2

<b>Limerick</b>	25 April
<b>Dublin</b>	9 May
<b>Belfast</b>	23 May

### Limerick/Dublin

#### Session A

##### Efficient File Completion

*Colm Divilly*

- Identifying the critical audit issues
- Developing an appropriate response to the audit risks identified
- Preparing audit documentation in an efficient manner
- Analytical procedures in reducing time input

#### Session B

##### Improving Staff Performance

*Terry Harmer*

- Understanding staff motivation
- Developing initiative
- Setting goals
- Performance feedback

#### Session C

##### BIK: PRSI & PAYE

*Michael Smith*

- Valuing BIK for tax purposes
- Application of PRSI and PAYE to BIK
- Tax planning opportunities

#### Session D

##### Landlord & Tenant Law

*Purcell McDowell representative*

- Creation of a landlord and tenant relationship

- Statutory reliefs to include reference to the Civil Law (miscellaneous provisions) Act 2008
- Termination of a landlord and tenant relationship

### Belfast

#### Session A

##### Improving Staff Performance

*Terry Harmer*

- Understanding staff motivation
- Developing initiative
- Setting goals
- Performance feedback

#### Session B & C

##### Common Accountancy Problems

*James Browne*

- Accounting for investments, property revaluations, website development costs and deferred taxation
- Issues arising in de-mergers and reconstructions
- Cash flow statements

#### Session D

##### Tax Efficient Remuneration

*Kevin O'Hare*

- UK approved share options
- Tax efficient benefits

#### Speakers

James Browne, Dublin Business School  
Colm Divilly, Professional Education Seminars Ltd  
Terry Harmer, NLC Training  
Purcell McDowell representative  
Kevin O'Hare, PricewaterhouseCoopers  
Michael Smith, Farrell Smith Taxation

**Booking Form:** See page 41

### Conference 3

<b>Cork</b>	26 September
<b>Athlone</b>	30 September
<b>Belfast</b>	10 October
<b>Dublin South</b>	21 November
<b>Dublin North</b>	25 November

### Cork/Athlone/Dublin South/Dublin North

#### Session A

##### Dismissal Law

*Edward Mullin*

- Legal framework
- Appropriate procedures
- Employment termination

#### Session B

##### Accounting & Auditing for Charities

*Brendan Howard*

- Financial statements
- Disclosure issues
- Income recognition
- Auditing issues

#### Session C

##### Subcontracting Issues in a Slowdown

*Mick McAteer*

- Going concerns
- Reconstructions
- Audit issues

#### Session D

##### Tax Planning for an Accounting Practice

*Ken McMoreland*

- Use of corporate vehicles
- Admission & retirement of partners
- Simple planning

### Belfast

#### Session A

##### Dismissal Law

*Maxine Orr*

- Legal framework
- Appropriate procedures
- Employment termination

#### Session B

##### Effective Interpersonal Communication - The Ultimate Life Skill

*Hubert McDermott*

- Breakdowns in communication
- The art of listening effectively
- Some barriers to communication
- Brain power versus word power

#### Session C & D

##### Taxation

*Tom Penman*

- Corporation Tax
- Income Tax
- Capital Gains Tax

#### Speakers

Brendan Howard, Mercia Ireland  
Mick McAteer, Grant Thornton  
Ken McMoreland,  
Kenneth McMoreland & Associates Ltd.  
Edward Mullin, Edward Mullin & Co  
Maxine Orr, Worthingtons  
Tom Penman, Ernst & Young

**Booking Form:** See page 41

# Practitioners' Technical Courses

These high level courses are most suitable to staff and principals working in these specific areas and are presented at an advanced level.

## Series 1: Taxation Issues for an Auditor

14.00 - 18.00

4 February – Enniscorthy  
11 February – Dublin  
18 February – Galway  
4 March – Drogheda (Gormanstown)

- Audit of CT, VAT, PAYE & PRSI and RCT
- The 'Aiding and Abetting' provisions
- Documenting the audit evidence
- Revenue settlements and implications

### Edel Walsh, Griffith College

Member rate: €120

Non member rate: €180

4 CPD Units

## Series 2: Buying, Selling and Retiring a Family Business

14.00 - 18.00

2 April – Cork  
7 April – Dublin  
29 April – Naas  
6 May – Dundalk  
13 May – Letterkenny

- Planning for retirement
- Business grooming & sale preparation
- Exit strategies
- Taxation implications

### John Doris, Meridian Business Advisors Ltd.

#### Michael Smith, Farrell Smith Taxation

Member rate: €120

Non member rate: €180

4 CPD Units

Contact: Niamh Sheehan, Members' Services,  
ACCA Ireland. Tel: +353 (0)1 498 8902  
E-mail: [niamh.sheehan@ie.accaglobal.com](mailto:niamh.sheehan@ie.accaglobal.com)

**Series 3: Investment Business**

09.15 - 16.15

- 2 September – Cork
- 8 September – Athlone
- 15 September – Dublin
- 22 September – Drogheda (Gormanstown)

- Fundamentals of investment
- Investment strategy in current market
- Risk profiling
- Regulation of the provision of investment business
- ACCA and the Financial Regulator
- Conducting compliant investment business
- Review of current market conditions
- Product selection

**Frank O'Brien, Investment Strategies**

**Aidan Clifford, ACCA Ireland**

**Brendan Reade, Atrium Wealth Management**

Member rate: €230

Non member rate: €290

7 CPD Units

**Series 4: Accounting Standards & UK/ROI GAAP**

09.15 - 16.15

- 14 October – Limerick
- 3 November – Dublin
- 11 November – Athlone

- Review of all extant UK/ROI GAAP
- Comprehensive coverage of common standards used in SME practices or industry
- Summary coverage only of standards applicable to quoted companies

**Aidan Clifford, ACCA Ireland**

Member rate: €230

Non member rate: €290

7 CPD Units

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ACCA Ireland. Tel: +353 (0)1 498 8902  
E-mail: [niamh.sheehan@ie.accaglobal.com](mailto:niamh.sheehan@ie.accaglobal.com)

# Public Sector Forum

The Public Sector Forum is an informal network which aims to provide support to members on public sector issues and to raise ACCA's profile within the sector in Ireland.

## Evening Lectures

### BELFAST

5 March

#### **Motivating Your Staff**

*Chris McDonagh, CMD Training Institute*

2 CPD Units

5 November

#### **Technical Update**

2 CPD Units

### DUBLIN

29 January

#### **Transforming Public Services**

*Philip Kelly, Assistant Secretary General,*

*Department of the Taoiseach*

2 CPD Units

23 April

#### **UK Health Service – Fact vs Fiction**

*Dean Westcott,*

*West Essex Primary Care Trust*

2 CPD Units

## Day Conferences

In association with the Institute of Public Administration

26 February

13 May

8 October

Topics will include:

- **Governance**
- **Financial Management Reform**
- **International Experiences and Programmes of Reform**
- **Value for Money in Public Spending**
- **Change Initiatives – National and International**
- **Public Service Human Resources**

7 CPD Units Per Conference

**Further details of the day conferences will be made available in advance of each event**

Contact: Lynn McCarthy, Members' Services

ACCA Ireland. Tel: +353 (0)1 498 8905

E-mail: [lynn.mccarthy@ie.accaglobal.com](mailto:lynn.mccarthy@ie.accaglobal.com)

# ACCA Professional Courses

ACCA's reputation is grounded in over 100 years of providing accounting and financial qualifications. These qualifications are aimed at enhancing the skills of financial managers and accountants.

These programmes are designed to suit the varying needs of accountants, finance professionals and non-finance professionals with financial responsibility at all stages of their careers.

## Core Qualifications

- Chartered Certified Accountant Professional Qualification (ACCA)
- Certified Accounting Technician (CAT)
- Diploma in Financial Management (Dip FM)
- Diploma in International Financial Reporting (Dip IFR)

## Further Qualifications

- Master of Business Administration (MBA)
- Bachelor of Science in Applied Accounting (BSc Hons)
- Certificate in International Financial Reporting
- Certificate in International Auditing
- Cambridge International Certificate in Financial English (ICFE)

**Information on how to register and further details can be found on our website at [www.accaglobal.com](http://www.accaglobal.com)**

# Approved Employer Programme

ACCA's Approved Employer Programme has been designed to help you derive maximum value from your accounting and finance staff. The programme enables you to benchmark your training policies and procedures against ACCA's training standards and receive global recognition for the training and development opportunities your organisation provides to finance trainees and professionals.

As an ACCA Approved Employer, you will have access to a range of benefits and services designed to help you recruit, develop and retain talented accounting and finance professionals. These benefits include news from ACCA, recruitment services, training consultancy services and regular communications providing up-to-date information on issues affecting the finance profession.

For more information on the Approved Employer Programme see [www.accaglobal.com/employers/approved](http://www.accaglobal.com/employers/approved)

## Post a Job Registration

To post your job, you first need to register at [www.accaglobal.com/employers/resources/recruitment/postajob-registration](http://www.accaglobal.com/employers/resources/recruitment/postajob-registration). Once you have submitted your details, you will be able to post your job free of charge on this website. This service is for employers only.

## Contacts

**Contact:** Úna McShane FCCA, Training Manager, ACCA Ireland

**Tel/Fax:** +353 (0)66 915 8980

**E-mail:** [una.mcshane@ie.accaglobal.com](mailto:una.mcshane@ie.accaglobal.com)

**Contact:** Helen Foy FCCA, Business Relationship Manager, ACCA Ireland

**Tel:** +353 (0)74 9129846

**E-mail:** [helen.foy@ie.accaglobal.com](mailto:helen.foy@ie.accaglobal.com)

**Contact:** Brian Donnellan ACCA, Business Relationship Manager, ACCA Ireland

**Tel:** +353 (0)4988922 Fax: +353 (0)1 4963615

**E-mail:** [brian.donnellan@ie.accaglobal.com](mailto:brian.donnellan@ie.accaglobal.com)

# Technical Advisory Services

ACCA offers members a free technical advisory service. The service provides guidance to members on practical issues that they may encounter in their work in the areas of accounting, auditing, company law, reporting obligations and investment business. Accounting assistance is available under UK/ROI GAAP as well as IFRS. These services are available to all members irrespective of what sector they work in.

Ethics is fundamental to an accountant's professional life. It affects every decision made and may have a significant impact on a member's professional reputation and continued membership of ACCA. Members with ethical queries or issues are encouraged to contact Advisory Services to discuss the matter in confidence. ACCA Advisory Services does not exchange information with other parts of ACCA responsible for regulatory and disciplinary matters.

Advisory services in Ireland produce technical material that can be circulated to members by e-mail on request. An example of technical material circulated include: example financial statements under UK/ROI GAAP, the FRSSE and IFRS; example practice quality procedures manuals and other material relevant to practice monitoring and technical material such as guidance on capital contributions and fact sheets on the audit of auctioneers and insurance brokers. In many cases Advisory Services will be able to direct a member to sources of information both internal and external to ACCA. Much of the technical information is posted to [www.accaglobal.com/ireland/members/tech\\_info](http://www.accaglobal.com/ireland/members/tech_info)

Advisory Services supports a number of local networks of members in practice. If you are interested in joining or starting a local network, contact [aidan.clifford@ie.accaglobal.com](mailto:aidan.clifford@ie.accaglobal.com)

The Irish based technical advisor is supported by a team of advisors in the UK and a network of technical advisors based at ACCA offices around the world. During out of office periods you may be re-directed to Advisory Services in the UK.

Contact: Aidan Clifford, FCCA FCA, Advisory Services Manager. Tel: +353 (0)1 498 8907  
E-mail: [aidan.clifford@ie.accaglobal.com](mailto:aidan.clifford@ie.accaglobal.com)

# Communications and Publications

**ACCA Ireland website:**  
[www.accaglobal.com/ireland](http://www.accaglobal.com/ireland)

ACCA Ireland's website is regularly updated with information on events, courses and services to members, students and employers. The site also contains detailed technical material on auditing, company law, insolvency and IAS issues.

## **Accounting Matters**

*Accounting Matters* is ACCA Ireland's flagship publication. This quarterly publication is circulated to over 10,000 ACCA members, affiliates and approved employers and includes news, CPD updates, technical briefings as well as interviews with high profile members.

To receive your copy of *Accounting Matters*, please confirm your postal address is correct by logging into myacca (see page 38) on [www.accaglobal.com](http://www.accaglobal.com).

## **News Ireland**

*News Ireland* is ACCA Ireland's electronic bulletin. It contains links to technical updates and reports as well as information on ACCA events and activities. It is e-mailed to all members, affiliates and students in Ireland who have a valid e-mail address.

To receive *News Ireland*, please confirm your e-mail address is correct by logging into myacca (see page 38) on [www.accaglobal.com](http://www.accaglobal.com).

Contact: Béibhinn Coman,  
Communications & Marketing Manager  
ACCA Ireland. Tel: +353 (0)1 498 8908  
E-mail: [beibhinn.coman@ie.accaglobal.com](mailto:beibhinn.coman@ie.accaglobal.com)

# ACCA Ireland Contact Details

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Tel: +353 (0)1 498 8900 Fax: +353 (0)1 496 3615

Website: [www.accaglobal.com/ireland](http://www.accaglobal.com/ireland)

**Tel: +353**

Kevin Kernan                      Head of ACCA Ireland                      **(0)1 4988906**

## Marketing, Communications & Public Relations

Béibhinn Coman                      Communications & Marketing Manager                      **(0)1 4988908**

Siobhán Glynn                      Senior Communications Officer                      **(0)1 4988904**

## Members' Services

Luke Brockie                      Head of Members' Services                      **(0)1 4988903**

Aisling Carr                      Manager, Members' Services                      **(0)1 4988920**

Lynn McCarthy                      Services Officer                      **(0)1 4988905**

Cathy McGann                      Services Coordinator                      **(0)1 4988918**

Niamh Sheehan                      Services Officer                      **(0)1 4988902**

## Students' Services

Béibhinn Coman                      Manager, Students' Services                      **(0)1 4988908**

Katherine Moore                      Senior Student Advisor                      **(0)1 4988917**

Denise Hughes                      Student Advisor                      **(0)1 4988909**

Lyn Edgely                      Receptionist/Services Assistant                      **(0)1 4988901**

## Technical Services

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## Employer Services

Úna McShane                      Training Manager                      **(0)66 915 8980**

Brian Donnellan                      Business Relationship Manager                      **(0)1 4988922**

Helen Foy                      Business Relationship Manager                      **(0)74 912 9846**

# ACCA Europe Contact Details

Roger Acton                      Director - Europe

Jennifer Downey                      PA to Director - Europe & Services Coordinator                      **(0)1 4988921**

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
<b>Athlone</b>	28-Jan	The PRSI Implications of Family Employment	2	9
	12-Feb	UK/ROI GAAP	7	15
	25-Feb	Recent Audit Developments	2	9
	11-Mar	Practitioners' Network Conference 1	7	21
	20-May	The Law on Dismissals	2	9
	8-Sep	Investment Business	7	25
	30-Sep	Practitioners' Network Conference 3	7	23
	7-Oct	Stress Management	2	9
	11-Nov	Accounting Standards & UK/ROI GAAP	7	25
	25-Nov	Loss Relief	2	9
<b>Belfast</b>	24-Feb	Members' Update	2	13
	5-Mar	Motivating Your Staff	2	26
	7-Mar	Practitioners' Conference 1	7	21
	27-Mar	Ulster Members' Network President's Lunch		13
	23-Apr	Time Management	7	15
	29-Apr	Economic Update	2	13
	23-May	Practitioners' Conference 2	7	22
	17-Sep	Ulster Members' Network Golf Outing		3
	10-Oct	Practitioners' Conference 3	7	23
	5-Nov	Technical Update	2	26
<b>Carlow</b>	7-April	PRSI Implications of Family Employment	2	6
	10-Nov	Management and Leaderships Skills	2	6
	21-Jan	Taxation	2	9

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Cork contd.	21-Feb	Practitioners' Conference 1	7	21
	12-Mar	Insolvency & Corporate Recovery	2	9
	2-Apr	Buying, Selling and Retiring a Family Business	4	24
	22-Apr	The Law on Dismissals	2	9
	30-Apr	Business Leaders' Forum	2	14
	2-Sep	Investment Business	7	25
	14-Sep	US GAAP	7	15
	22 Sep	Corporate Compliance	2	9
	26 Sep	Practitioners' Network Conference 3	7	23
	13-Oct	Subcontractors Tax & the Audit on Construction Companies	2	9
24-Nov	Change & How to Deal with it	2	10	
<b>Derry</b>	29-Sep	Cross-Border Business	2	13
<b>Drogheda</b>	22-Sep	Investment Business	7	25
	4-Mar	Taxation Issues for an Auditor	3	24
<b>Dublin</b>	29-Jan	Transforming Public Services	2	26
	29-Jan	Rescue Strategies to Turn Companies Around	2	6
	11-Feb	Taxation Issues for an Auditor	4	24
	13-Feb	ACCA Ireland President's Dinner		3
	19-Feb	Business Leaders' Forum	2	14
	24-Feb	Joint SII/FSN Event: Financial Instruments	2	19
	26-Feb	Public Sector Forum/IPA	7	26
	4-Mar	The Art of Selling	2	6
5-Mar	Coaching/Facilitation	7	16	

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Dublin contd.	6-Mar	International Women's Day Lunch		3
	12-Mar	Leadership Skills	7	16
	25-27-Mar	Audit Orientation Course and Test	21	5
	28-Mar	Practitioners' Network Conference 1	7	21
	2-Apr	Managing Your Business Through A Downturn	2	6
	7-Apr	Solvency II	2	19
	7-Apr	Buying, Selling and Retiring a Family Business	4	24
	21-Apr	Taxation - Annual Overview	7	16
	23-Apr	UK Health Service - Fact vs Fiction	2	26
	23-Apr	The Conflict Positive Organisation	2	6
	28-Apr	Accounting Standards	2	19
	8-May	ACCA Ireland Annual Golf Outing		3
	9-May	Practitioners' Conference 2	7	2
	13-May	Public Sector Forum/IPA	7	26
	14-May	Strategy/Business Planning	7	16
	15-May	Annual General Meeting		3
	21-May	Business Leaders' Forum/FSN Breakfast	2	14
	27-May	Revenue Audit	2	6
	4-June	Stress Management	7	17
	5-July	Five-a-Side Football		3
	2-Sep	Investment Overview	7	25
	2-4-Sep	Audit Orientation Course and Test	21	5
	4-Sep	Leinster Members' Network Golf Outing		3
8-Sep	Fraud Trends in the Current Economic Climate	2	6	

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
Dublin contd.	15-Sep	Investment Business	7	25
	17-Sep	Business Leaders' Forum	2	14
	24-Sep	Taxation – Annual Overview	7	17
	2-Oct	Autumn Lunch		3
	6-Oct	Pension Planning	2	6
	8-Oct	Public Sector Forum/IPA	7	26
	8-Oct	Presentation Skills	7	17
	13-Oct	An Introduction to Accounting for Financial Instruments	7	19
	21-Oct	Graduation Ceremony		3
	3-Nov	Accounting Standards & UK/ROI GAAP	7	25
	4-Nov	FSN Business Breakfast	2	19
	4-Nov	Mentoring Skills	2	7
	12-Nov	IFRS GAAP	7	17
	18-Nov	How Enhanced Reputation in Difficult Times Brings Business	2	7
	19-Nov	Business Leaders' Forum	2	14
	21-Nov	Practitioners' Conference 3 (South Dublin)	7	23
	25-Nov	Practitioners' Conference 3 (North Dublin)	7	23
	26-Nov	Law for Accountants	7	18
	3-Dec	Budget Briefing	2	7
	4-Dec	Leinster Members' Network Christmas Lunch		3
Drogheda	4-Mar	Taxation Issues for an Auditor	4	24
	22-Sep	Investment Business	7	25
Dundalk	5-Feb	Economic Update	2	7
	26-Feb	Preparing for a Monitoring Visit	2	7

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
<b>Dundalk</b> contd.	24-Mar	Management & Leadership Development	2	7
	30-Apr	Cross-Border Business	2	7
	6-May	Buying, Selling and Retiring a Family Business	4	24
	10-Sep	Wind Energy Case Study	2	7
	8-Oct	Company Law	2	7
	26-Nov	Taxation	3	7
<b>Enniscorthy</b>	4-Feb	Taxation Issues for an Auditor	4	24
	8-Apr	Accounting Standards	2	8
	3-Nov	Mentoring Skills	2	8
<b>Galway</b>	22-Jan	PRSI Implications of Family Employment	2	10
	18-Feb	Taxation Issues for an Auditor	4	24
	3-Mar	The Law on Dismissals	2	10
	1-Apr	Insolvency & Corporate Recovery	2	10
	26-May	Company Law	2	10
	28-May	Performance Management/Team Building	7	18
	15-Sep	Managing Your Business Through a Downturn	2	10
	22-Oct	Revenue Audit	2	10
	18-Nov	Implementing Customer Service Strategies	2	10
	3-Dec	Budget Briefing	2	10
<b>Letterkenny</b>	24-Mar	The PRSI Implications of Family Employment	2	13
	13-May	Buying, Selling and Retiring a Family Business	4	24
<b>Limavady</b>	19 May	Preparing a Business Plan	2	13
<b>Limerick</b>	18-Feb	Discriminatory Dismissals	2	11
	11-Mar	Subcontractors Tax & the Audit of Construction Companies	2	11

## Event Listing by Location

Centre	Date	Topic	CPD Units	Page no
<b>Limerick contd.</b>	25-Apr	Practitioners' Network Conference 2	7	22
	23-Sep	Auditing & Accounting Issues for Small Business	2	11
	14-Oct	Accounting Standards & UK/ROI GAAP	7	25
	22-Oct	Motivating Your Workforce	2	11
	29-Oct	An Introduction to Accounting for Financial Instruments	7	19
	19-Nov	Duties of a Company Secretary	2	11
<b>Naas</b>	4-Feb	Finance Act 2008	2	8
	29-Apr	Buying, Selling and Retiring a Family Business	4	24
	15-Sep	Leadership Skills	2	8
<b>Sligo</b>	3-Feb	Revenue Audit	2	11
	26-Mar	Motivating Your Workforce	2	11
	21-Apr	Cross-Border Business	2	11
	21-May	Company Law	2	11
	9-Sep	Taxation	2	11
	15-Oct	Presenting to Your Bank	2	11
	11-Nov	Employment Law	2	12
<b>Tralee</b>	16-Apr	The IFRS Story - A Summary to Date	2	12
	30-Sep	Motivating Your Workforce	2	12
<b>Waterford</b>	29-Jan	Taxation	2	12
	12-Mar	Presenting to Your Bank	2	12
	28-Apr	Cashflow Issues	2	12
	24-Sep	Dealing with Difficult People	2	12
	14-Oct	Insolvency & Corporate Recovery	2	12
	05-Nov	Preparing a Business Plan	2	12

# General Booking Guidelines

Booking forms and booking conditions for Corporate Sector Training and Practitioners' Network Conferences are available on pages 39 – 42.

The booking forms for all other courses in this programme will be made available by e-mail and on the website 4 weeks prior to the starting date of each course. Bookings will not be accepted without the completed booking form.

In order to receive e-mails from ACCA please make sure that your details are up-to-date on our database. You can do this by following the steps below

- Go to the website **[www.accaglobal.com](http://www.accaglobal.com)**
- Click on **MYACCA**
- **Login** to MYACCA by entering your username and password
- Username: Your 7-digit ACCA registration number
- Password: 4-digit number (can be found on subscription notification)
- **Update your contact details**

Participation in ACCA events may be counted as verifiable units for ACCA members following the ACCA Realise unit scheme, as long as it is relevant to their current role or career aspirations.

# Corporate Sector Training

## BOOKING FORM 2009

**POST TO** Lynn McCarthy, ACCA Ireland 9 Leeson Park, Dublin 6  
**FAX TO** Lynn McCarthy +353 (0)1 496 3615  
**E-MAIL TO** lynn.mccarthy@ie.accaglobal.com

**Bookings can only be confirmed on receipt of completed booking form and payment. Confirmation of bookings will be sent closer to the course date. Please include e-mail address as all correspondence is by e-mail.**

### Delegate Details

Membership no. (if applicable) \_\_\_\_\_

Designatory Letters \_\_\_\_\_

Mr/Mrs/Ms/Other (Please specify) \_\_\_\_\_

Surname \_\_\_\_\_

First Name \_\_\_\_\_

Job Title \_\_\_\_\_

Company/Firm \_\_\_\_\_

Address \_\_\_\_\_  
 \_\_\_\_\_

Postcode (if applicable) \_\_\_\_\_

E-mail \_\_\_\_\_

Tel \_\_\_\_\_

Fax \_\_\_\_\_

**GB£ cost based on 2008**  
**Euro to GB£ exchange rate average .75**

### FEES

#### Members

1 Day €390 or £290  
 2 Days €650 or £485  
 3 Days €870 or £650

#### Non-Members

1 Day €470 or £350  
 2 Days €780 or £585  
 3 Days €980 or £735

- UK/ROI GAAP – 12 February – Athlone
- Coaching/Facilitation  
5 March – Dublin
- Leadership Skills  
12 March – Dublin
- Taxation – Annual Overview  
21 April – Dublin
- Time Management  
23 April – Belfast
- Strategy/Business Planning  
14 May – Dublin
- Performance Management/Team Building -  
28 May – Galway
- Stress Management  
4 June – Dublin
- US GAAP – 14 September – Cork
- Taxation – Annual Overview  
24 September – Dublin
- Presentation Skills  
8 October – Dublin
- IFRS GAAP - 12 November – Dublin
- Change Management  
18 November – Belfast
- Law for Accountants  
26 November – Dublin

### PAYMENT METHOD

I enclose a cheque/bank draft/postal order  
 (made payable to ACCA) for €\_\_\_\_\_ or £\_\_\_\_\_  
 Please charge my MasterCard/Visa/Laser €\_\_\_\_\_

**Card number**

**Expiry date**

**CVV number**    (applies to credit cards only)

\*this can be found beside your signature on back of card

Name on card \_\_\_\_\_

Signature of cardholder \_\_\_\_\_

# Booking Conditions

Including conditions specific to Practitioners' Conferences, Corporate Sector Training, one day workshops and seminars.

## FEES

Fees include all conference papers, lunch and refreshments if applicable.

## CANCELLATIONS

Cancellations notified at least ten working days before the date of the conference will be refunded in full. All cancellations should be notified in writing. Regrettably, because ACCA has already committed funds to the running of the conferences, it is not possible to refund fees for cancellations notified less than ten working days before the date of the conference; a colleague, however, may be substituted.

### **Cancellations to discounted bookings for Practitioners' Conferences**

Where three conferences have been booked at the discounted rate and attendance at one is subsequently cancelled, the remaining two conferences will be charged at the two-conference package booking rate.

Where two conferences have been booked at the discounted rate and attendance at one is subsequently cancelled, the remaining conference will be charged at the usual one-day conference booking rate.

### **If ACCA cancels**

In the event of the cancellation of a conference by ACCA liability shall be limited to a refund of any conference fees paid. In order to keep costs – and thus fees – to a minimum, ACCA reserves the right to cancel or reschedule conferences without prior notice and to amend or alter published programmes, fees, venues and lecturers.

## TRANSFERS

Cancelled bookings can be transferred to a subsequent conference scheduled to take place within the currency of this programme (calendar year 2009) without incurring any penalty providing subsequent conferences are not already fully booked. Notification of transfers must be given, in writing, at least ten working days before the start of the conference originally booked otherwise a transfer is not possible.

## HOW TO BOOK

Bookings can be made in the following three ways:

### **By post**

Send your completed booking form to the following address: ACCA Ireland, 9 Leeson Park, Dublin 6.

### **By fax**

Fax your completed booking form +353 (0)1 496 3615

### **By e-mail**

To the relevant e-mail address

You will receive confirmation of your booking closer to the date of the conference.

Please include an e-mail address as all confirmations are sent by e-mail.

Bookings can only be confirmed on receipt of payment.

In order to avoid duplicate registrations we are unable to accept telephone bookings.

# Practitioners' Network Conferences

## BOOKING FORM 2009

**POST TO** Niamh Sheehan, ACCA Ireland, 9 Leeson Park, Dublin 6

**FAX TO** Niamh Sheehan +353 (0)1 496 3615

**E-MAIL TO** niamh.sheehan@ie.accaglobal.com

**Bookings can only be confirmed on receipt of completed booking form and payment.**

**Confirmation of bookings will be issued nearer the date of the conference.**

### Delegate Details

ACCA membership no. (if applicable)

Designatory letters

Mr/Mrs/Ms/Other (Please specify)

Surname

First name

Job title

Company

Address

Postcode (if applicable)

E-mail

Tel

Fax

### Special Dietary Requirements

Vegetarian       Other (please specify)

### FEES – Members

All 3 Conferences €520 or £390

2 Conferences €395 or £295

1 Conference €230 or £170

### FEES – Non-Members

All 3 Conferences €620 or £465

2 Conferences €480 or £360

1 Conference €290 or £215

Please indicate which conferences you wish to attend.

### Conference 1

at \_\_\_\_\_ on \_\_\_\_\_

### Conference 2

at \_\_\_\_\_ on \_\_\_\_\_

### Conference 3

Please specify Killiney Castle or Radisson SAS, Dublin Airport venue for Dublin Conference 3.

at \_\_\_\_\_ on \_\_\_\_\_

### PAYMENT METHOD

I enclose a cheque/bank draft/postal order  
(made payable to ACCA) for € \_\_\_\_\_ or £ \_\_\_\_\_

Please charge my MasterCard/Visa/Laser € \_\_\_\_\_

Card number

Expiry date

CVV number    (applies to credit cards only)

this can be found beside your signature on back of card

Name on card

Signature of cardholder

ACCA gratefully acknowledges the generous support received from our sponsor

 **Ulster Bank**

**GB£ cost based on 2008 Euro to  
GB£ exchange rate average .75**

# Booking Conditions

Including conditions specific to Practitioners' Conferences, Corporate Sector Training, one day workshops and seminars.

## FEES

Fees include all conference papers, lunch and refreshments if applicable.

## CANCELLATIONS

Cancellations notified at least ten working days before the date of the conference will be refunded in full. All cancellations should be notified in writing. Regrettably, because ACCA has already committed funds to the running of the conferences, it is not possible to refund fees for cancellations notified less than ten working days before the date of the conference; a colleague, however, may be substituted.

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### **If ACCA cancels**

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## TRANSFERS

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Fax your completed booking form +353 (0)1 496 3615

### **By e-mail**

To the relevant e-mail address

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Please include an e-mail address as all confirmations are sent by e-mail.

Bookings can only be confirmed on receipt of payment.

In order to avoid duplicate registrations we are unable to accept telephone bookings.

# Calendar 2009

## January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

