

## Rewarding Transparency



### APPLICATION FOR SOCIAL REPORTING CATEGORY

We regret that entries cannot be accepted without the relevant fully completed application form. Please read the applicants' information flyer and the reverse of this form carefully **prior** to submitting your entry.

Please use BLOCK CAPITALS throughout

Name \_\_\_\_\_

Organisation \_\_\_\_\_

Position \_\_\_\_\_

Full postal address \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

### ABOUT YOUR ORGANISATION

Does your organisation have fewer than 250 employees?  Yes  No

Is this the first time your organisation has publicly reported on its social impacts?  Yes  No

Please note, publishing a social report prior to a merger, acquisition or de-merger is considered reporting. Publishing a social 'review', 'statement' or equivalent in a previous year is also considered reporting.

I would like to enter the following report(s) into the SESRA 2007

### HARDCOPY REPORTS

Please submit ten copies of each hardcopy report.

Title of report(s):

1 \_\_\_\_\_

2 \_\_\_\_\_

My report is (also) Web-based and so would like to enter the URL.

### WEB-BASED REPORTS

Title of report(s) and URL(s) – the Web address:

1 \_\_\_\_\_

2 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Send entries to: **ACCA Singapore 435 Orchard Road, #15-04/05 Wisma Atria Singapore 238877** or email: **fazilah@acca.org.sg**

## SINGAPORE ENVIRONMENTAL & SOCIAL REPORTING AWARDS (SESRA) 2007

### Applicants' information

- 1 The closing date for the submission of entries to the 2007 Awards scheme is **31 December 2007**.
- 2 Entry is open to all Singapore private and public sector entities (including NGOs and SMEs).
- 3 There are no restrictions on the medium used to transmit the performance data (eg: annual reports and accounts, stand-alone reports, videos, CD-ROMs, websites, etc).
- 4 Organisations submitting entries should supply **ten** copies of each of the documents or items which they wish to be considered by the judging panel for the Awards. Internet based entries need only provide the full website address.
- 5 Organisations will be notified as to whether or not they are to receive an award following the meeting of the judging panel (January 2008).
- 6 The Ceremony for the *SESRA 2007* is scheduled to place in March 2008.
- 7 ACCA is unable to enter into correspondence relating to the merits of individual submissions. The decision of each panel of judges is made in good faith and is final. The views of the panel of judges are expressed in an annual report published after the ceremony.
- 8 The criteria used by each panel of judges as the basis for their decisions are available on our website ([www.accaglobal.com/sustainability](http://www.accaglobal.com/sustainability)).