

Exemption application form



Please read the following notes before completing this form.

- In order that your application can be dealt with as quickly as possible, please submit photocopies (not originals) of the following documentation with this form:
 - Proof of completion of qualification
 - An official transcript of all subjects studied (official English translations where appropriate).
- If an exemption is granted a fee will be incurred which is equal to the examination fee for that particular paper. Current fees per paper:
Knowledge module – £45.00, Skills module – £53.00
- Fees for exemptions should not be sent with this form. An invoice will be sent once the exemptions have been awarded.
- In order that your new exemption status is reflected on the appropriate Examination Entry Form, this completed form should be received by the following dates:
 - next applicable session June – 31 January**
 - next applicable session December – 31 July**
- Exemption is only considered on the basis of qualifications which contain relevant content to papers at the Fundamentals level of the ACCA Qualification. No exemption is awarded from papers at the Professional level. If you are awarded exemption from papers F7, F8 and F9 or your exemptions are based on qualifications gained by you more than 10 years ago, you will not be eligible to join the Oxford Brookes degree programme.
- ACCA does not award exemption based on exemption/credit received in a qualification. If you were awarded any exemption/credit from the qualification stated below, you must also enclose details of the previous studies on which these exemptions were based – see note 1 for requirements.
- Special scheme students of ICPAS should complete the appropriate exemption claim form.
- Exemptions will not be granted on the basis of qualifications which have been previously submitted and assessed in accordance with the regulations of ACCA's pre-2007 scheme of examinations.
- Students who enter for a paper and are subsequently awarded an exemption from that paper, prior to sitting the exams, are required to pay both fees.

INSTITUTION (including country)

TITLE OF QUALIFICATION

DATE OF AWARD

Please indicate the papers from which you are seeking exemption by marking an "X" in the appropriate box below:

Knowledge module

- F1 – Accountant in Business
 F2 – Management Accountant
 F3 – Financial Accounting

Skills module

- F4 – Corporate and Business Law
 F5 – Performance Management
 F6 – Taxation
 F7 – Financial Reporting

F8 – Audit and Assurance

F9 – Financial Management

STUDENT NAME

REGISTRATION NUMBER

ADDRESS

TEL NO

E-MAIL

Please return this form together with the appropriate documentation to the following address:

ACCA Connect
2 Central Quay 89 Hydepark Street Glasgow G3 8BW United Kingdom

OFFICE USE ONLY

Exempts F1 F2 F3 F4 F5 F6 F7 F8 F9

Session June 20 December 20

Assessed by

Date