

## Register of ACCA practitioners 2024/25

If you are engaged in public practice in a country or jurisdiction where an ACCA practising certificate is **not** required, you must submit your 2024/25 registration form for the ACCA register of practitioners.

Your registration form should be submitted as soon as possible.

**It is your responsibility to ensure that your online registration form is submitted on time.**

A member intending to cease to be in practice altogether as a principal must still submit a 'cessation of practice' declaration to ACCA.

### ***Action required***

You must comply with **ONE** of the following options as soon as possible:

#### ***1. If you are still engaged in public practice***

Please complete the online registration form to remain on the register of ACCA practitioners. The registration form is available at [www.accaglobal.com/renewals](http://www.accaglobal.com/renewals). You may be required to provide evidence that you are authorised to practise in the country (or countries) you have specified. You are also still required to keep ACCA up to date with any changes to your practising details.

Please ensure that you have read and understood the following documents on our website before completing the online registration form:

- Continuing professional development for practising members
- Guidance and checklist for audit engagement partners for compliance with IFAC International Education Standard (IES) 8
- Byelaw 8

Continued

#### ACCA



+44 (0)141 534 4175



authorisation@accaglobal.com



[www.accaglobal.com](http://www.accaglobal.com)



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Please note that if you wish to practise in the UK, Ireland, a designated territory or any other country where there is a local legislative and/or regulatory requirement to hold an ACCA practising certificate you will need to apply for an ACCA practising certificate and meet the conditions in force at that time (eg professional indemnity insurance and continuity of practice arrangements).

A fee may also be payable. The practising certificate application form is available on our website at:

<https://www.accaglobal.com/uk/en/member/sectors/smp/practising-certificates-and-licences/practitioner-forms.html>

## ***2. If you are no longer engaged in public practice***

Please complete the 'cessation of practice' online form at [www.accaglobal.com/renewals](http://www.accaglobal.com/renewals) and we will remove you from the register of ACCA practitioners. Please also provide a note of your new business details (if any).

Please do not hesitate to contact Authorisation on +44 141 534 4175 or by e-mail [authorisation@accaglobal.com](mailto:authorisation@accaglobal.com) if you require any further information or assistance regarding your options.

ACCA



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