Spotlight on resources for success
P3 – Business Analysis

We know that completing P3 Business Analysis before September 2018 may be important to you, particularly if you have already passed P1 Governance, Risk and Ethics. To make things as easy as possible for you, we have created this quick guide to our P3 learning support resources, putting the spotlight on the tools you should be using to maximise your chances of exam success.

The self-study guide outlined on the next page provides more detailed and practical guidance around when and how to use all of the resources referred to in this document.

APPROVED TUITION
If you are able to, we strongly recommend you study with an ACCA Approved Learning Partner (ALP) to support you through your exams. They have been assessed against ACCA’s widely recognised and highly-regarded global best practice benchmarks, and they have access to a range of development opportunities and tools provided by ACCA. Find out more about ALPs.

Tips for success

✓ Studying with an ALP gives you the best chance of passing your exams!

APPROVED CONTENT
Using approved materials produced by our key partners provides you with excellent end to end support for your exam preparation. Study texts cover the entire syllabus and incorporate features such as questions, case studies and quizzes. Question and answer banks are a fantastic source of exam-standard questions and really help to increase chances of exam success. These resources are always updated to reflect the latest syllabus content, examinable documents and exam structure. Find out more about Approved Content.

Tips for success

✓ Approved Content Provider materials are approved by ACCA’s examining teams, giving you everything you need to ensure you cover the whole syllabus and practise the right standard of questions – both are critical to your success.
SELF-STUDY GUIDE
The self-study guide for P3 Business Analysis has been designed to provide a structured, phased approach to studying – useful for both independent learners and those taking tuition. The guide also ensures you know which resources are available (from both ACCA and our Approved Content Providers), as well as how and when they should be used. The guide contains tips for success, extracts from some of the key P3 resources and interactive, clickable checklists to help keep studies on track. They can be used online or as a hard copy resource. Access the P3 self-study guide.

EXAMINING TEAM GUIDANCE
There is extremely valuable guidance available directly from the P3 examining team.

- The examiner’s approach article gives insight into what the examiner is looking for in terms of exam performance, covering the main themes of the exam, advice on exam technique and tips on how to succeed.
- In the ‘five minutes with the examining team’ video the P3 qualification technical adviser gives advice about what the examining team are looking for and strategies for passing the exam.
- Examiner’s reports are an essential study resource, providing a commentary on candidates’ performance and highlighting good performance and where performance could be improved. Use them to learn about mistakes that students commonly make in exams and how to avoid them.

Access the P3 examining team guidance.

RETAKE GUIDES
The retake guide is similar in concept and format to the self-study guide, but it is designed to help students retaking the exam understand where they went wrong previously. With many of the same features as the self-study guide, it provides direction around how to approach a retake. Access the P3 retake guide.

Tips for success
✓ The first section of the retake guide takes you through how to reflect on your exam performance and understand where you went wrong.

Tips for success
✓ Examiners’ reports are one of our most valuable learning support resources. Reviewing several of these reports will help you identify key themes around pitfalls to avoid, which will set you up brilliantly for your revision phase. Guides on how to get the best out of our examiners’ reports are available in the technical articles section, detailed on the next page.
Our new ‘Read the mind of the P3 marker’ article has received excellent feedback and has been described as the most helpful technical article ACCA has produced. Read it now to increase your chances of passing the exam!

Tips for success

✓ When practising past exam questions, remember it’s quality not quantity that counts. Make sure you work questions through, in exam conditions if possible, without referring to the answers. Once you have finished, spend time looking through your answers and reflecting on how you have done. Remember, there is no point in learning answers to past questions because they won’t come up again – instead, you need to build up your ability to apply your knowledge flexibly, to the specific scenarios and requirements in your exam.

Tips for success

✓ Even if your first language is English the modules related to P3 could really give you some insight into improving you exam technique.
## Appendix – Links

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