

# Agenda.



**Meeting:** Appointments Board  
**Location:** Virtual Meeting, Zoom  
**Date:** 13 February 2026  
Meeting - 14.00pm – 15.35pm

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## 1. MINUTES

To approve the minutes of the meetings of the Appointments Board held on 23 October 2025 and discuss any matters arising.

To note and approve the Actions Log.

## 2. APOLOGIES FOR ABSENCE

To note any apologies for absence.

## 3. CONFLICTS OF INTEREST

To receive information regarding any potential conflicts of interest and/or duty which have been notified to ACCA since the distribution of the meeting papers.

## 4. CHAIR'S REPORT (10 minutes @ 14.10pm)

To receive an oral update from the Chair on developments since the last meeting, including matters of note discussed at the last Regulatory Board meeting.

## 5. PANEL MEMBER PERFORMANCE (25 minutes @ 14.20pm)

### i. Panel Member Performance

To note Panel Members performance unless any exceptional circumstances are flagged.

### ii. Consistency of observation report writing across the Appointments Board

To view and consider each Board members observation reports, to ensure the observation report writing across the Board, is consistent.



Think Ahead

**6. CODE OF CONDUCT (15 minutes @14.45pm)**

To provide the Board with details of a report by ACCA under the Code of Conduct.

**7. PANEL MEMBER RESOURCING & CAPACITY – DATA FOR THE PERIOD 1 JANUARY 2025 – 31 DECEMBER 2025 (PERIOD) (15 minutes @ 15.00pm)**

To note an update on Panel Member resourcing and capacity.

**8. EQUALITY, DIVERSITY, AND INCLUSION (EDI) (5 minutes @ 15.15pm)**

To note an update on matters relating to Panel Member EDI.

**9. APPOINTMENTS BOARD WORK PLAN (10 minutes @ 15.20pm)**

To review the Appointments Board Work Plan for 2025-26.

**10. DATES OF FUTURE MEETINGS (5 minutes @ 15.30pm)**

To note the Appointments Board meeting dates for 2026:

- 23 April 2026 (virtual)
- 16 July 2026 (virtual)
- 22 October 2026 (virtual)