



Minutes.

Meeting: Appointments Board

Location: Virtual, Zoom

Date: 16 July 2026, 10:00 - 12:20

PRESENT:

The Chair (Alan Clamp), Jackie Alexander, Amy Barron and Joy Julien.

IN ATTENDANCE:

Interim Head of Adjudication (Revelyn Fairbrother), Lead Senior Compliance Officer (Waqas Hussain, for item 5 only), Compliance Manager (Rumiana Neil, for item 5 only), Secretariat – Officer (Jo Burns) and Secretariat – Officer (Catriona Calnan).

APOLOGIES:

No apologies were received.

1. WELCOME AND MINUTES

The Board approved the minutes of the meeting held on 23 April 2026.

2. CONFLICTS OF INTEREST

All members of the Board confirmed that they were not aware of any actual or potential conflicts of interest and/or other duty required to be notified to ACCA.

3. CHAIR'S REPORT

The Board received an oral update from the Chair on matters discussed at the last Regulatory Board meeting, as appropriate to Appointments Board.

4. PANEL MEMBER PERFORMANCE

i. Panel Member Performance

The Board noted panel members performance.

ii. Consistency of observation report writing across the Appointments Board

The Board viewed and considered each Board members observation reports, to ensure the observation report writing across the Board, is consistent.

5. CODE OF CONDUCT

The Board noted details of a report by ACCA under the Code of Conduct.

6. PANEL MEMBER RESOURCING & CAPACITY – DATA FOR THE PERIOD 1 JANUARY 2026 – 30 JUNE 2026 (PERIOD)

The Board noted the update on panel member resourcing and capacity.

7. EXPIRING PANEL MEMBER CONTRACTS

The Board noted the paper and the expiring panel member contracts during 2027.

8. PANEL MEMBER FEEDBACK

Then Board noted the annual synopsis of Panel Member feedback.

9. EQUALITY, DIVERSITY, AND INCLUSION (EDI)

The Board noted the paper and the update provided.

10. APPOINTMENTS BOARD WORK PLAN

The Board discussed and approved the work plan for the Council year 2025-26.

11. DATES OF FUTURE MEETINGS

The Board noted the future meeting dates of the Appointments Board:

- 22 October 2026 (virtual)