



Minutes.

Meeting: Appointments Board
Location: Virtual Zoom
Date: 17 July 2025, 10:00 - 11:05

PRESENT:

The Chair (Bill Matthews), Jackie Alexander, Alan Clamp and Joy Julien.

IN ATTENDANCE:

Interim Head of Adjudication (Revelyn Fairbrother), Secretariat Lead – Content (Hannah Clarke) and Secretariat – Officer (Jo Burns).

APOLOGIES:

No apologies were received.

1. WELCOME AND MINUTES:

The Board approved the minutes of the meeting held on 29 May 2025.

The Board approved the Actions Log.

2. CONFLICTS OF INTEREST

All members of the Board confirmed that they were not aware of any actual or potential conflicts of interest and/or other duty required to be notified to ACCA.

3. CHAIR'S REPORT

The Board noted an oral update from the Chair on developments since the last meeting.

4. PANEL MEMBER PERFORMANCE

The Board noted the panel member performance paper.

5. PANEL MEMBER RESOURCING AND CAPACITY – DATA FOR THE PERIOD 1 JANUARY 2025 – 30 JUNE 2025 (PERIOD)

The Board noted the paper and considered the update provided.

6. EQUALITY, DIVERSITY, AND INCLUSION (EDI)

The Board noted the paper and considered the update provided.

7. PANEL MEMBER FEEDBACK

The Board noted an annual synopsis of Panel Member feedback.

8. APPOINTMENTS BOARD WORK PLAN

The Board discussed and approved the work plan for the Council year 2024-25.

9. DATES OF FUTURE MEETINGS

The Board noted the future meeting dates of the Appointments Board:

- 23 October 2025 (in-person at ACCA, The Adelphi, London, to be confirmed)

10. Additional Item

The Board discussed the consistency of reporting on Panel Member service performance.