

Agenda.



Meeting: Appointments Board

Location: Virtual Meeting, Zoom

Date: 22 October 2026

10:00 – 10:15 (BST) (Appointments Board pre-meet)

10:15 – 13:10 (BST) Appointments Board

WELCOME

A welcome to the Chair of ACCA's Regulatory Board, Lucy Winskell, the Chair Designate of ACCA's Regulatory Board, Suzanne McCarthy and to the Executive Director, Strategy and Governance at ACCA, Maggie McGhee, as observers of the meeting.

1. MINUTES

The Board to approve the minutes of the meetings of the Appointments Board held on 16 July 2026.

The Board to note and approve the Actions Log.

2. APOLOGIES FOR ABSENCE

The Board to note any apologies for absence.

3. CONFLICTS OF INTEREST

The Board to receive information regarding any potential conflicts of interest and/or duty which have been notified to ACCA since the distribution of the meeting papers.

4. CHAIR'S REPORT (10 minutes @ 10.40am)

The Board to receive an oral update from the Chair on developments since the last meeting, including matters of note discussed at the last Regulatory Board meeting (including a discussion about matters to be included in the Regulatory Board's Annual Report).

5. ACCA's REGULATORY BOARD (15 minutes @ 10.50am)

The Board to receive a presentation from the Chair of ACCA's Regulatory Board (Lucy Winskell).

6. PANEL MEMBER PERFORMANCE (20 minutes @ 11.05am)

i. Panel Member Performance

The Board to note and discuss Panel Member performance and matters of note.

ii. Consistency of observation report writing across the Appointments Board

The Board to view and consider each Board members observation reports, to ensure the observation report writing across the Board, is consistent.

7. CODE OF CONDUCT UPDATE (15 minutes @ 11.25am)

ACCA to provide the Board with the update following a report by ACCA under the Code of Conduct.

8. ANNUAL REVIEW OF THE APPOINTMENT BOARD'S TERMS OF REFERENCE (TOR) (10 minutes @ 11.40am)

The Board to review and, if thought fit, agree the TOR.

9. ANNUAL REVIEW OF THE ASSESSMENT POLICY (POLICY) AND SERVICE STANDARDS FOR COMMITTEE MEMBERS, LEGAL ADVISERS, DISCIPLINARY AND REGULATORY ASSESSORS (SERVICE STANDARDS) (10 minutes @ 11.50am)

The Board to review and, if thought fit, agree the Policy and Service Standards.

10. ANNUAL REVIEW OF ASSESSMENT FORMS (FORMS) (10 minutes @ 12.00pm)

The Board to review and, if thought fit, agree the Forms.

11. ANNUAL REVIEW OF ACCA CODE OF CONDUCT FOR COMMITTEE MEMBERS, ASSESSORS, REGULATORY ASSESSORS AND LEGAL ADVISERS (CODE OF CONDUCT) (10 minutes @ 12.10pm)

The Board to review and, if thought fit, agree the Code of Conduct.

12. PANEL MEMBER RESOURCING & CAPACITY – DATA FOR THE PERIOD 1 JANUARY 2026 – 30 SEPTEMBER 2026 (PERIOD) (15 minutes @ 12.20pm)

The Board to note and discuss an update on Panel Member resourcing and capacity.

13. EQUALITY, DIVERSITY, AND INCLUSION (EDI) (10 minutes @ 12.35pm)

The Board to note and discuss the Panel Member EDI update.

14. EFFECTIVENESS REVIEW (10 minutes @ 12.45pm)

The Board to note the proposals for the Appointments Board's effectiveness review.

15. APPOINTMENTS BOARD WORK PLAN (10 minutes @ 12.55pm)

The Board to note and discuss the Appointments Board Work Plan for 2025-26.

16. DATES OF FUTURE MEETINGS (5 minutes @ 13.05pm)

The Board to note the Appointments Board's virtual meeting dates for 2027:

- 10 February 2027
- 22 April 2027
- 8 July 2027
- 21 October 2027