



Confidential

Meeting: Qualifications Board
Location: Virtual, Zoom
Date: 12 July 2024, 11.00 – 15:30

PRESENT:

The Chair (Paul Layzell), Katie Bailey, Elaine Darby, Paul Lewis, Nauman Mian and Matthew Wong.

IN ATTENDANCE:

Executive Director – Content, Quality, and Innovation (Alan Hatfield), Director - Professional Qualifications (Ann Lamb), Head of Education Recognition (Katrina Smyth), Head of ACCA Qualifications (Jacky Bateman), Qualifications Data Science Lead (Tom Laycock, for items 1-4 only), Continuous Learning Solutions Lead (Trevor Edwards, for item 7 only), Head of ACCA Qualification – Content and Development (Lisa Gilmore, for item 7 only), Secretariat Manager (Edel Quinn) and Secretariat Officer (Jo Burns).

OBSERVERS:

Kate Ringham (Oxford Brookes University) – items 1-4 only.

APOLOGIES:

No apologies were received.

1. MINUTES and ACTION LOG

The Board approved the minutes of the last meeting of the Qualifications Board held on 12 April 2024.

The Board noted the actions log.

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. EXAMINATION RESULTS GOVERNANCE REVIEW

The Board noted the Exams Governance Report which had been circulated to the Board. The Board received a presentation from the Director – Professional Qualifications and the Qualifications Data Science Lead on the delivery of exams and the results of the June 2024 exam session.

The Board also received an oral report from the Chief External Examiner on her review of the exam papers, confirming the following:

- It was confirmed that all exams were comparable in standard and there were no overlaps.
- All papers covered various interesting and relevant scenarios with an appropriate mix of style and diversity with the criteria met.
- The rigorous analysis of exam results provides integrity to the process.
- That there were no aspects of the exams that gave her cause for concern and that she was satisfied with all aspects.

Based on the evidence presented and subsequent discussion, the Board agreed to ratify the June 2024 examination results.

4. INNOVATION AND LEARNING ASSESSMENT (ILA)

The Board received an update on ACCA's Innovation and Learning programme from Director – Professional Qualifications and Head of ACCA Qualifications.

5. EXAM INTEGRITY REVIEW

The Board received an update on ACCA's Exam Integrity Review from the Director – Professional Qualifications and the Head of Education Recognition.

6. SUSTAINABILITY

The Board received an update on sustainability within ACCA's qualifications from the Head of ACCA Qualification – Content and Development and Continuous Learning Solutions Lead.

7. LEAD REGULATOR UPDATE

The Board noted the paper and update on ACCA's interactions with its lead regulators from the Head of Education Recognition.

8. TERMS OF REFERENCE AND QUALIFICATIONS BOARD WORK PLAN 2023-24 COUNCIL YEAR

The Board considered its work plan for the Council year 2023-2024 and suggested topics for consideration and possible inclusion in the Board's future workplan.

9. DATES OF FUTURE MEETINGS

The Board noted the future meeting dates of the Qualifications Board:

- Friday 11 October 2024 (in-person at The Adelphi, ACCA, London)