

## ***Confidential***

**Meeting:** Qualifications Board  
**Location:** Virtual - Zoom  
**Date:** 15 July 2022, 10:30 – 13:00

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### **PRESENT:**

The Chair (Cristina Gutu), Elaine Darby, Paul Lewis and Gillian McCreadie.

### **IN ATTENDANCE:**

Executive Director – Content, Quality and Innovation (Alan Hatfield), Director – Practice Regulation (Sundeep Takwani), Director - Professional Qualifications (Ann Lamb), Head of Education Recognition (Katrina Smyth), Head of ACCA Qualifications (Jacky Bateman), Qualifications Data Science Lead (Tom Laycock, for items 1-6 only), Programme Lead – Exam Delivery and Innovation (Tony Peguinho, for items 5-6 only), Qualifications Development Adviser (Rachel Norman, for item 8 only), Regulation Officer (Jo Burns) and Regulation Officer (Fountain Shiu).

### **OBSERVERS:**

Kate Ringham (Oxford Brookes University) – items 1-6 only  
Head of Secretariat – Member Governance and Advocacy (John Weston) - items 1-6 only.

### **APOLOGIES:**

Nora Nanayakkara  
Paul Layzell

#### **1. MINUTES and ACTION LOG**

The Board approved the minutes of the last meeting of the Qualifications Board held on 14 April 2022 and also approved the Action Log.

#### **2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

#### **3. ACCA WIDE DEVELOPMENTS - UPDATE ON UKRAINE AND RUSSIA**

The Board noted the update on developments in Ukraine and Russia from the Executive Director – Content, Quality and Innovation. It was confirmed that the statement on the ACCA website is up to date and will continue to be reviewed.

#### 4. REMOTE INVIGILATION OVERVIEW

The Board received for information an overview of remote invigilation arrangements from the Programme Lead - Exam Delivery & Innovation.

#### 5. EXAMINATION RESULTS GOVERNANCE REVIEW

The Board received a presentation from the Director – Professional Qualifications and the Qualifications Data Science Lead on the delivery of exams and the results of the June 2022 exam session.

The Board also received a report from the Chief External Examiner on her review of the exam papers. The Chief External Examiner confirmed the following:

- the Applied Skills exams were set at Levels 5 or 6 and all exams were comparable in standard and that there were no overlaps.
- the Strategic Professional exams were set at Level 7, all exams were comparable in standard and there were no overlaps.
- All papers covered realistic scenarios such as a charity and a national broadcasting corporation.
- the rigorous analysis of exam results provides integrity to the process
- that there were no aspects of the exams that gave her cause for concern and that she was satisfied with all aspects.

On the basis of the evidence presented and subsequent discussion, the Board agreed to ratify the June 2022 examination results.

#### 6. LEAD REGULATOR UPDATE

The Board noted the update on ACCA's interactions with its lead regulators from the Head of Education Recognition.

#### 7. CHINCA PATHWAY

The Board received a presentation from the Qualifications Development Adviser and all Board members agreed they were satisfied with the approach taken to assure the standard of the CHINCA pathway.

#### 8. QUALIFICATIONS BOARD WORK PLAN

The Board approved its work plan for the Council year 2021-2022 and agreed to discuss outside of the meeting, the items on the work plan that would most benefit from being discussed at the in-person meeting, being held on the 14 October 2022.



Think Ahead

## 9. DATES OF FUTURE MEETINGS

The Board noted the future meeting dates of the Qualifications Board:

- Friday 14 October 2022 – in person