



**Meeting:** Qualifications Board  
**Location:** The Cedar Room, ACCA, The Adelphi, 1-11 John Adam Street,  
London WC2N 6AU  
**Date:** 14 October 2022, 10:30 – 13:50

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## **PRESENT:**

The Chair (Nora Nanayakkara), Cristina Gutu, Elaine Darby, Paul Layzell, Paul Lewis and Gillian McCreddie.

## **IN ATTENDANCE:**

Executive Director – Content, Quality and Innovation (Alan Hatfield), Director – Practice Regulation (Sundeep Takwani), Director - Professional Qualifications (Ann Lamb), Head of Education Recognition (Katrina Smyth), Head of ACCA Qualifications (Jacky Bateman), Head of Quality and Recognition (Julie Hepburn), Qualifications Data Science Lead (Tom Laycock, for items 1-4 only), Secretariat Officer (Jo Burns) and Secretariat Officer (Helen Mackay).

## **OBSERVERS:**

Sian Burgess – Financial Reporting Council (FRC)  
Rory O'Brien – Financial Reporting Council (FRC)  
Kate Ringham (Oxford Brookes University) – items 1-4 only

## **APOLOGIES:**

No apologies were received.

### **1. MINUTES and ACTION LOG**

The Board approved the minutes of the last meeting of the Qualifications Board held on 15 July 2022 and approved the Action Log.

### **2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

### **3. EXAMINATION RESULTS GOVERNANCE REVIEW**

The Board received a presentation from the Director – Professional Qualifications and the Qualifications Data Science Lead on the delivery of exams and the results of the September 2022 exam session.

The Board also received a report from the Chief External Examiner on her review of the exam papers. The Chief External Examiner confirmed the following:

- the Strategic Professional exams were set at Level 7, all exams were comparable in standard and there were no overlaps.
- All papers covered various scenarios with an appropriate mix of style and diversity.
- the rigorous analysis of exam results provides integrity to the process.
- that there were no aspects of the exams that gave her cause for concern and that she was satisfied with all aspects.

Based on the evidence presented and subsequent discussion, the Board agreed to ratify the September 2022 examination results.

#### **4. FUTURE OR LEARNING AND ASSESSMENT**

The Board received a presentation on the future of learning and assessment from the Director of Professional Qualifications and the Head of ACCA Qualifications.

#### **5. CPD ANNUAL POLICY REVIEW AND COMPLIANCE UPDATE**

The Board received an update on ACCA's CPD annual policy and compliance from the Head of ACCA Qualifications and Head of Quality and Recognition.

#### **6. LEAD REGULATOR UPDATE**

The Board noted the update on ACCA's interactions with its lead regulators from the Head of Education Recognition.

#### **7. QUALIFICATIONS BOARD WORK PLAN**

The Board approved its work plan for the Council year 2021-2022.

#### **8. QUALIFICATIONS BOARD'S EFFECTIVENESS REVIEW**

The Board approved the proposals for their effectiveness review.

#### **9. DATES OF FUTURE MEETINGS**

The Board noted the future meeting dates of the Qualifications Board:

- Friday 13 January 2023
- Friday 14 April 2023
- Friday 14 July 2023
- Friday 13 October 2023