

# Professional Development Courses

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**Time:** 09.30 – 16.30

**Venue:** ACCA Headquarters,  
The Adelphi, London

**CPD units:** 7

**Fee:** £505 per seminar

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## The magic of leadership – realising potential and raising performance

**08 November 2019**

**Peter Milligan** BA (Hons Psych), MAPS, MEMCC, MPSA  
Director, New Generation Leaders

Each of us has the potential to be a great leader. Leaders directly affect motivation and the quality of communication, decision making and learning. Imagine the power of being able to make a positive difference in your organisation. Great leaders understand that leadership is not a position; it's a disposition. How you are "being" impacts the effectiveness of your "doing." Whether you manage people directly or indirectly, things get much easier with good leadership skills. This course gives you powerful insights and a range of simple, practical tools that can accelerate your leadership journey.

## Next level presentations and communications

**28 November 2019**

**Anna Newcome** presentation coach  
Director, CTS Presentations

How do we keep an audience's attention? How do we make a potentially dry presentation more interesting? How can we use nerves and adrenaline to our advantage? This one day course will address these questions, as well as covering broader communication techniques.

## Time management

**05 December 2019**

**Andi Lonnen** FCCA BA (Hons)  
Founder & CEO, Finance Training Academy Ltd

Who wouldn't LOVE more time in their busy day?! What would you use that time for? Discover some secrets of time and priority management in this engaging and enjoyable course facilitated by a former Finance Director.

## Embracing change and thriving through challenge

**06 December 2019**

**Peter Milligan** BA (Hons Psych), MAPS, MEMCC, MPSA  
Director, New Generation Leaders

Change is inevitable but not always welcome. At times, we experience it as disruptive, confusing and inconvenient. So how do we build the resilience and wisdom to deal with change and challenges in the best way possible? This is your opportunity to take a step back and gain insights into the how you can access the calm and confidence that will enable you to effectively handle the daily pressures brought by constant change.

## Beyond management – successfully stepping into a more senior role

**12 December 2019**

**Peter Milligan** BA (Hons Psych), MAPS, MEMCC, MPSA  
Director, New Generation Leaders

Moving from manager to leader can be a daunting experience. Understanding the difference between a manager role and the role of a leader is key. This course is developed for inspiring managers who are looking to step into a senior management role or leadership role which involves heading up a team of people.

