



Required Documents Reference Guide

Irish Residence Permit Renewal (Dublin Region)

Immigration Service Delivery



Required Documents Reference Guide - Irish Residence Permit Renewal

In the table below you will find details of the documents that are required with each stamp type. You will see that there are three columns in the table. These are:

- **Permission and Registration Stamp.** This column lists the applicable stamp types
- **Required Documents.** This column lists the documents you must provide for the renewal of a stamp.
- **Additional required documents depending on you circumstances.** This column list the documents that you may also be required to provide for the renewal of a stamp. Your circumstance and the conditions for your application will determine if you need to submit these additional required documents. Please see the information on our website regarding stamp information to see if these apply to you <http://www.inis.gov.ie/en/INIS/Pages/renew-registration> . If you submitted these document on your previous application please submit them for your renewal.

If you are still unsure of this you can submit a query by email to burghquayregoffice@justice.ie Due to the volumes of applications, it would greatly assist us, if you only contact us if it is absolutely necessary.



Permission and Registration Stamp	Required Documents	Additional required documents depending on your circumstances
Stamp 1	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. 	<ul style="list-style-type: none"> • Your original hosting agreement. • Your original employment permit.
Stamp 1A	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. 	<ul style="list-style-type: none"> • Your employment contract. • Proof of attendance at your college/school.
Stamp 1G	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. 	<ul style="list-style-type: none"> • Biometric page of your spouse's current valid passport(s). • Your spouse's original employment permit • Proof of your exam results
Stamp 2	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. • An original letter from your college/school confirming you are enrolled as a student. • Proof that you have paid college/school fees. 	<ul style="list-style-type: none"> • Proof that you have an attendance record of at least 85% at your school/college. • Proof of your exam results
Stamp 2A	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. 	<ul style="list-style-type: none"> • An original letter from your college/school confirming you are enrolled as a student. • Proof that you have paid college/school fees • Proof of your exam results.



Permission and Registration Stamp	Required Documents	Additional required documents depending on your circumstances
Stamp 3	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • Proof of private medical insurance. • The letter from the Department of Justice and Equality listing the conditions under which you were granted a Stamp 3. 	<ul style="list-style-type: none"> • Marriage/Civil partnership certificate. • Biometric page of your spouse’s current valid passport(s). • An original letter of sponsorship from your sponsoring organisation. • Proof you can support yourself financially while in Ireland.
Stamp 4	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. 	<ul style="list-style-type: none"> • Marriage/Civil partnership certificate. • Biometric page of your spouse’s current valid passport(s). • Proof of private Medical Insurance. • Proof you can support yourself financially while in Ireland. • The letter from the Department of Justice and Equality listing the conditions under which you were granted a Stamp 4.
Stamp 4S	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • The letter from the Department of Justice and Equality listing the conditions under which you were granted a Stamp 4S. 	
Stamp 4EUFAM	<ul style="list-style-type: none"> • Biometric page of your current valid passport(s). • The front and back of your current IRP card. • The letter from the Department of Justice and Equality listing the conditions under which you were granted a Stamp 4EUFAM. 	<ul style="list-style-type: none"> • Marriage/Civil partnership certificate.