

# ACCA Hong Kong Code of Practice for Network Committee members

## APPLICATION OF CODE OF PRACTICE

- 1.1 This Code of Practice applies to Network Committee Members in relation to all their dealings relating to ACCA.
- 1.2 Network Committee Members are reminded that their conduct in relation to any ACCA entity will reflect on the reputation and standing of ACCA as a whole, including all of its entities.
- 1.3 This Code of Practice is in addition to, and not in substitution for, any other obligation of, or requirement that may apply to, any Network Committee Member under ACCA's bye-laws and regulations, or otherwise at law or in equity.

## RESPONSIBILITIES OF NETWORK COMMITTEE MEMBERS

- 2 As individuals, all Network Committee Members are required in all of their dealings relating to ACCA, and whether in their capacity as Office Bearers, Network Committee Members or otherwise:
  - a to observe the highest standards of integrity, confidentiality and objectivity
  - b to exercise care and diligence in the conduct of Network Committee business
  - c to contribute skills, expertise and experience to the work of the Network Committee
  - d to refrain from conduct, including public statements and activities, which could damage ACCA's good reputation and standing
  - e where they are also active in other professional bodies, not to promote the interests of those bodies to the detriment of ACCA
  - f where they are also active in other professional bodies, not to allow the interests of those bodies to influence their decisions on the Network Committee or any other ACCA entity

- g to avoid conflicts of interest; if they also serve on the Councils or committees of other bodies, take no part in any formal discussion at, or decision of, those bodies, or in any formal discussion at, or decision of, the Network Committee or any other ACCA entity, on matters which concern both ACCA and the other bodies
- h to ensure that they do not use their service on the Network Committee or any other ACCA entity to promote private interests
- i to ensure that they do not use ACCA resources (including confidential information gained in the course of their participation on the Network Committee or any other ACCA entity) for personal gain or in other ways, such as for the advantage of the organisations for which they work or other bodies of which they are members, or in any way to the detriment of ACCA Hong Kong or ACCA generally
- j to provide to the Network Committee and to ACCA Hong Kong and the Council, if required, appropriate disclosure of such personal, family, trust or business interests as might conflict with their responsibilities as Network Committee Members
- k to comply at all times with all laws governing ACCA, ACCA Hong Kong, the Hong Kong Network, the Network Committee or any other ACCA entity and
- l to act, in their dealings with ACCA staff and representatives, with integrity and in a professional manner.

## BREACH OF CODE OF PRACTICE

- 3 Network Committee Members should be aware that any conduct which breaches this Code of Practice may also be considered to be misconduct for the purposes of ACCA's bye-laws and could render the Network Committee Member liable to disciplinary action by ACCA.