

CPD record



Registration no ▶ 7654783

CPD year ▶ 2014

Full name ▶ Example member

Reference ▶

Description of development/learning activity ▶ Starting a new role

Why did you choose this activity and how is it relevant to you?	▶ I relocated to a different country in 2014 and started working in a new job role. This new job required me to develop new skills in order to function efficiently.	
When did this activity take place?	▶ From May 2014 to June 2014.	
Units	How many units are you claiming for completing this activity? ▶ 10	How many of these units could you verify with supporting evidence? ▶ 10
What did you learn and how did/will you apply it?	▶ I met with my new line manager to identify any gaps in my knowledge and planned activities which would help me fill these gaps. I learned how to use a new I.T. system which I had not used before. I met with colleagues and learning about the culture of my new workplace. There was some Health and Safety training.	
Supporting evidence (you can record details/location of any supporting evidence here or the contact details of a 3 rd party who can substantiate completion of the activity)	▶ My new line manager can confirm this if required and I have copies of the training notes.	